

MANAGER & ADMINISTRATIVE REPORT - FEBRUARY 2021

This report provides an overview of District issues and projects that we have been working on since the last board meeting.

ADMINISTRATIVE/OFFICE: The annual bills have gone out. Newsletters went with them. The cost increase was explained in the newsletter.

FINANCIAL: Lisa is working has work to do on the Year-End financials, so there is no report for this Board meeting. She will bring you up to date on our cash flow at the meeting.

2021 BUDGET: The Final Budget is included in the Board packet.

PROJECT COSTS & CASH FLOW ANALYSIS: I am working on it.

FARMERS CONSERVATION ALLIANCE (FCA): I received a call from Margi Hoffman. Energy Trust is concerned because they have entered into a few Irrigation Modernization Projects with FCA recently that did not have viable hydro potential. You recall that Energy Trust contacted me last fall and we discussed the two sites we have (UPS and potentially the re-reg pond). They have worked with FCA and want the energy review done before they commit other dollars. So, the funds are committed for an energy review. It sounds like they will do that over the next few months.

ON THE AGENDA:

OPERATIONS: Ben will give a report. Reclamation is doing a Haz Mat inspection on Tuesday, so Ben can report on that as well.

DIRECTOR DIVISION TWO: Now that we've updated our By-Laws to appoint a vacant position, I recommend the Board appoint Abe McNamee to complete the remaining one year term for Director Division 2 and he should take an oath of office.

RECLAMATION: Sean and Wendy will be at the meeting. Sean will give an update on the River Modeling and Wendy is there to update the work on the Huwe project, our land sale in Irrigon and we will both let you know what is going on with other ROW questions and research. The ROW issues will be a major part of our work this year.

Windwave is doing more work in Boardman, crossing our canal at Miller and at Patterson Ferry.EMP Ben and I would like to say a few words about Windwave's previous work in Boardman, to Reclamation.

O&M STANDARDS AND STANDARD OPERATING PROCEDURES (SOP); Dalarie had some questions at the last meeting about Operations. I thought I would include several documents that are relative to this. I've read them thru and am not recommending changes, but

that's what I see. I thought the Board should read as well to make sure that our operating guidelines are what you want. In any case, it's always good to review. I've included:

POLICY STANDARDS – OPERATION & MAINTENANCE.
CANAL & LATERAL ROW GENERAL STANDARDS
DELIVERY RATES & DUTY
WATER USERS PLACING BOARD / TARPS IN CANAL OR LATERALS
WEID INFORMATION SHEET FOR LANDOWNERS
EMPLOYEE WORK STANDARDS – FIELD PERSONNEL

What I would suggest is you take a look at these. Bring up any issue at this meeting or the next and we can work on changes for a future meeting.

UPCOMING GRANT APPLICATIONS: Here are several open grants that I am hoping we can put in applications:

- 1) WATERSMART SMALL SCALE – Submit application for District meters at Laterals 7, 9, 11, 12, 15, 17. The District meters were not a part of the original grants. Will ask for funds to purchase the meters. Our match will be the labor and equipment. Grant is due March 18, so I will need a Resolution from the Board to apply.
- 2) OWEB GRANT – I've contacted NRCS to see about doing a small project for some underserved folks off Paul Smith. This is part of the Lateral 17, but we will need for work on finding easements and the landowners will need some training and assistance with new irrigation. 25.4 acres currently flood irrigated – 5 owners. This is a long shot.
- 3) OWRD GRANT or LOAN. I am going to apply for assistance with Lateral 17. Any state funds would be a grant match for the federal project.
- 4) BPA – they have offered assistance and I will see about upgrading our telemetry.