

ORGANIZATIONAL MEETING 2023
JANUARY BOARD MEETING
West Extension Irrigation District
Columbia Improvement District Office
501 E. Columbia Avenue, Boardman
01/19/2023 9:00 AM

AGENDA

1. **Organizational Business**
 - Oath of Office—Directors Division Three and Five
 - Election/Appointment of Officers
 - Chairman, Board of Directors
 - Vice Chairman, Board of Directors
 - Resolution No. 23-001—Establishing Board meetings for 2023 and set next organizational meeting
 - Resolution No. 23-002—Meetings outside WEID boundaries
 - Set banking institutions and authorize signators
2. **Call Meeting To Order**
 - Approval of agenda
3. **Monthly Business**
 - Approval of Minutes—December meeting
 - Bills Payable
 - Financials reports review— YE 2022
4. **Reports and Correspondence**
 - Operations Report
 - Meet with crew
 - Administrative Report
 - Additional credit card/Lisa
 - District Manager Report
 - Report on Sen. Merkley press release and Irrigon meeting
 - Report from Directors workshop
5. **District Business**
 - 2023 Budget —Resolution No. 23-003
 - Charges and Collections—Resolution No. 23-004
6. **Executive Session**
 - May be called for in accordance with ORS 192.660.
7. **Adjournment**

Meeting Procedures: Agenda items will be taken in the order listed, unless changed by the Chairman. The public is reminded not to interrupt the Board members during their discussion. If you have specific questions that are not on the agenda or addressed during the meeting, please ask a Director or staff prior to or after the meeting.

Public Comment: Public comments are welcome during the public comment section of the meeting. These should be relative to District policies or Board actions. All speakers must be recognized by the Chairman prior to speaking. The Chairman reserves the right at any time to limit public comments due to time constraints and content. The public is reminded that all comments are directed to the Board.

How To Get an Item on the Agenda: First, be sure that your item is a matter of district policy or Board oversight. The Board sets the Policies of the District and delegates the authority of management of those policies to staff. Some of the questions you have may be management or operational questions and can be answered by staff. We encourage you to do so during regular office hours. If Staff is unable to answer your question, they will bring the issue to the Board as an agenda item. A Director may also request an agenda item. All requests go to the Board Secretary, Bev Bridgewater. Anyone having agenda items for the next meeting are asked to submit the request five business days in advance of the meeting in order to be included on the meeting agenda.

Executive Session: The Board may convene in an executive session. By law, an executive session is closed to all except the Board, District staff, legal counsel, members of the press, and persons reporting to it on the subject of the executive session or otherwise involved. Before convening such a session, the Chairman will make a public announcement and explain the necessary procedures.

If there are any questions about the agenda or Board procedures, please contact Bev Bridgewater, Secretary to the Board and District Manager, at 541-922-3814

WEST EXTENSION IRRIGATION DISTRICT
RESOLUTION NO. 23-001

2023 MEETING DATES

WHEREAS, ORS 545.185 requires that the Board of Directors sets its regular meeting dates by resolution, and

WHEREAS, the Board of Directors of the West Extension Irrigation District met on Thursday, January 19, 2023, for the purpose of organizing for the upcoming year, now

THEREFORE BE IT RESOLVED that the 2023 regular meetings of the Board of Directors of the West Extension Irrigation District will be the 3rd Thursday of each month at 9:00 a.m. There will be no meeting held in the month of August.

FURTHER, BE IT RESOLVED that, in accordance with ORS 545.181, the January 2023 Organizational and Board Meeting will be held on Thursday, January 18, 2023, at 9:00 am.

Meetings will be at the Columbia Improvement District office located at 501 E. Columbia Ave, Boardman, unless otherwise noticed and advertised. Meetings will follow Robert's Rules of Order, Simplified as conducted by the Board Chairman.

ADOPTED BY THE BOARD OF DIRECTORS OF THE WEST EXTENSION IRRIGATION DISTRICT THIS 19th DAY OF JANUARY, 2023.

Robert Mueller, Director Division 1

Abraham McNamee, Director Division 2

Von Studer, Director Division 3

Vern Frederickson, Director Division 4

Dalarie Philippi, Director Division 5

**WEST EXTENSION IRRIGATION DISTRICT
ALTERNATE MEETING LOCATIONS
RESOLUTION NO. 23-002**

WHEREAS, ORS 192.630 requires Public Meetings to be held within geographical boundaries of the District or the nearest practical location, and

WHEREAS, the Board of Directors meet on a monthly basis with its crew, contractors and interested parties, and

WHEREAS, the District office does not have adequate space or technology for Board meetings, now

THEREFORE BE IT RESOLVED that the 2023 regular meetings of the Board of Directors of the West Extension Irrigation District may be held at locations outside the District which are considered the nearest practical location. Such alternate locations include:

Port of Morrow located at One Marine Drive, Boardman
Columbia Improvement District located at 501 E. Columbia Ave, Boardman
Frederickson Farming located on Patterson Ferry Road, Irrigon.
Sage Center located at 101 Olson Road, Boardman

This Resolution will remain in effect from year to year until changed by further Resolution of the Board of Directors.

ADOPTED BY THE BOARD OF DIRECTORS OF THE WEST EXTENSION IRRIGATION DISTRICT THIS 19th DAY OF JANUARY, 2023.

Robert Mueller, Director Division 1

Abraham McNamee, Director Division 2

Von Studer, Director Division 3

Vern Frederickson, Director Division 4

Dalarie Philippi, Director Division 5

WEST EXTENSION IRRIGATION DISTRICT

P.O. BOX 100 IRRIGON, OREGON 97844
PHONE: (541) 922-3814 FAX: (541) 922-9775
December 15, 2022

Monthly Board Meeting

Chairperson Philippi called the Board meeting to order on December 15, 2022, at 9:10 a.m. at the Columbia Improvement District meeting room located at 501 E. Columbia Ave. in Boardman. Those in attendance were: Board members, Dalarie Philippi Bob Mueller, Abe McNamee, Von Studer; Board Secretary/Manager, Bev Bridgewater; Administrative Services Manager, Lisa Baum; Operations Superintendent, Ben de los Santos. Director Vern Frederickson was not able to attend.

AGENDA: Chairman Philippi asked if there were additions to the proposed agenda. There were none. Mueller moved to approve the agenda as presented. McNamee seconded. Motion passed.

SPECIAL BUSINESS

CTUIR SETTLEMENT PROPOSAL: At the Special Meeting, held yesterday in Boardman, the District Board of Directors agreed to the Draft Settlement Proposal between the West Extension Irrigation District and the Confederated Tribes of the Umatilla Indian Reservation (CTUIR). Resolution No. 22-009 adopted the agreement.

MONTHLY BUSINESS

APPROVAL OF MINUTES: McNamee moved to approve the minutes of the November Board meeting and the Special meeting held yesterday, December 14.. Frederickson seconded. Motion passed.

BILLS PAYABLE: After review and discussion, Mueller moved to approve the November accounts payable list in the amount of \$106,816.28. McNamee seconded. Discussion. Motion passed.

FINANCIAL REPORT: The October 2022 financial reports had been distributed to the Board. They were reviewed and discussed. Collections were reviewed.

REPORTS AND CORRESPONDENCE

OPERATIONS: Ben reported on status of equipment, employees and canal work. The following items were reported and discussed:

Equipment Repair and Maintenance status:

- Crew has done the maintenance on the CAT backhoe and Kenworth dump truck.
- Kenworth won't dump. Vern's mechanic has looked at it. It will go to Woodpecker for repair.
- International dump truck is at Woodpecker. A bearing may be going out and the pulley tensioner is not working.. They will do a full service and ODOT inspection while it's there.
- Tractor on the mower quit yesterday. It won't pivot; blades won't turn.
- Excavator has gone to Bailey's for repair.

Crew report: Bob Schlosser, currently working at Roza Irrigation District and living on Southshore Drive, has contacted us about coming to work at WEID. He is the pump maintenance technician at Roza. Discussion. This will fill up the employee slots at the District (Note, a week later our newest crew member, Ryan, resigned to take a higher paying job in construction).

Canal Work: The Adults-in-Custody folks from Two Rivers have been working on the laterals. Shara is their supervisor. Ryan has been working on the Dylan pipe project and the main canal headgate work. He is a steady operator and a "go-getter." The District has 4-5 headgates in the upper canal that need attention and crews are starting to work on those now.

ADMINISTRATIVE REPORT:

COLLECTIONS: The status of collections was reviewed with the financial reports.

OREGON PAID LEAVE: Oregon's new Paid Leave payroll deduction will start Jan. 1. Being under 25 employees, this does not affect the District cost, but the employees will start their contributions.

CYBERSECURITY AND WEBSITE UPDATE: Lisa discussed issues with the District website. It is old, not supported and does not meet current accessibility standards for websites. There are security issues to be considered. After discussion, the Board directed her to do the best she can to get us covered.

MANAGERS REPORT: A written report was distributed to the Directors and is attached to and a part of the minutes. It was reviewed and discussed.

SDAO BEST PRACTICES: The 2022 Best Practices has a component for Board members to take an on-line course. Three of the five have completed it. SDAO will have a Board of Directors training in Hermiston on January 18, in the morning. Dalarie encouraged all Board members to attend.

PROJECT BUDGET REPORTS: Bridgewater stated she needs to bring the project reports up to date. She wants to integrate them into the funding draws, both from Bank of Eastern Oregon and the BOR. She is still working on the reports and is concerned about the cost of Lateral 17 piping and how we will pay for it. Discussion.

METER READING/POLICY: This was the first year of the landowner/operator call-in for meter readings. Lisa reviewed the statistics and compliance with the policy was lacking. Discussion. The Board agreed to stay the course, not issue any fines, and keep the policy in place encouraging more participation in 2023.

DISTRICT BUSINESS

BOARD DIRECTOR POLICY REVIEW: The Board reviewed and discussed the updated policy. It seemed like a lot of changes, but Bridgewater stated most of it was pulled from other District policies and the SDAO recommendations. McNamee made a motion to pass the policy as presented, but for the Manager to make some housekeeping changes to it and to clean up areas that are redundant. Mueller seconded the motion. Discussion. The motion passed.

2023 PRELIMINARY BUDGET: The Board reviewed the preliminary budget that was presented. Discussion and direction provided. The Board will meet as a Budget Committee on Thursday, January 12 at 9 a.m.

2023 MEETINGS: Bridgewater asked everyone to look at their 2023 calendars so they can set the monthly 2023 meetings at the upcoming Annual meeting on Thursday, January 19.

ADJOURNMENT

With no further business, Chairperson Philippi adjourned the meeting at 11:30 a.m.

Signed:

Bev Bridgewater, Secretary

Attest:

Dalarie Philippi, Chairperson

West Extension Irrigation District
 Check Register / Accounts Payable List
 December 2022

CHECK#	DATE	VENDOR	DESCRIPTION	TOTAL	WEID EXPENSE	PAYROLL EXPENSE	OTHER REIMB.
			WEID GENERAL ACCOUNT:				
PERS 11/27/22 IAP	12/6/22	Oregon PERS	Payroll	392.92		392.92	
PERS 11/27/22 Pension	12/6/22	Oregon PERS	Payroll	1,621.27		1,621.27	
OR 12/12/22	12/13/22	OR Tax Deposit	Payroll	772.29		772.29	
US 12/12/22	12/13/22	US Tax Deposit	Payroll	3,158.91		3,158.91	
PERS 12/12/22 IAP	12/21/22	Oregon PERS	Payroll	487.67		487.67	
PERS 12/12/22 Pension	12/21/22	Oregon PERS	Payroll	2,040.53		2,040.53	
OR 12/27/22	12/29/22	OR Tax Deposit	Payroll	714.89		714.89	
US 12/27/22	12/29/22	US Tax Deposit	Payroll	2,879.83		2,879.83	
OR 12/30/22	12/30/22	OR Tax Deposit	Payroll	12.89		12.89	
US 12/30/22	12/30/22	US Tax Deposit	Payroll	27.54		27.54	
OSTT 4th Qtr 2022	12/29/22	OR Dept. of Revenue	Payroll	77.14		77.14	
WBF 4th Qtr 2022	12/29/22	OR Dept. of Revenue	Payroll	49.46		49.46	
SUI 4th Qtr 2022-A	12/29/22	OR Unemployment Dept.	Payroll	62.62		62.62	
SUI 4th Qtr 2022-B	12/29/22	OR Unemployment Dept.	Payroll	9.75		9.75	
36226	12/12/22	A-1 Industrial Supply	Backhoe parts	122.61	122.61		
36227	12/12/22	Abadan	Copier Agreement	43.77	43.77		
36228	12/12/22	Devin Oil Company	Fuel	793.56	793.56		
36229	12/12/22	Elmer's Irrigation	Southshore parts	32.22	32.22		
36230	12/12/22	Express Services	Leased Labor	1,573.39		1,573.39	
36231	12/12/22	First BankCard	Ofc, Tools, PU bed, seats	1,378.76	1,378.76		
36232	12/12/22	Hermiston Auto Parts	Telemetry, Backhoe, Shop	569.10	569.10		
36233	12/12/22	City of Irrigation	Utilities	429.41	429.41		
36234	12/12/22	NW Farm Supply	Propane heater-shop	169.99	169.99		
36235	12/12/22	State of Oregon/Sec. of State	Lisa's notary renewal	40.00	40.00		
36236	12/12/22	Oregon Water Resources Cong.	2-Annual Conference	810.00	810.00		
36237	12/12/22	Oxarc	Safety vests, gloves	516.05	516.05		
36238	12/12/22	Jack Paul	Leaf cleanup, painting prep	131.00	131.00		
36239	12/12/22	PNW Tree Pros	Trees Kurz Lane	5,050.00	5,050.00		
36240	12/12/22	Hermiston Quicky Lube	PU# 4, 9	185.55	185.55		
36241	12/12/22	Rock Enterprises	High Lift truck	2,084.61	2,084.61		
36242	12/12/22	Ross Machine	HG 15 & 16	25.80	25.80		
36243	12/12/22	Special Districts Insurance Serv.	Health Insurance	6,531.50		6,531.50	
36244	12/12/22	Smitty's Ace Hardware	Work crew	217.08	217.08		
36245	12/12/22	Umatilla Electric Coop	Power	192.89	192.89		
36246	12/12/22	Alan Svatonsky	Mower rental 2 weeks	1,200.00	1,200.00		
36247	12/13/22	Lisa Baum	Payroll	1,676.76		1,676.76	
36248	12/13/22	Bev Bridgewater	Payroll	2,098.39		2,098.39	
36249	12/13/22	Ben De Los Santos	Payroll	1,886.19		1,886.19	
36250	12/13/22	Daniel Rector	Payroll	716.80		716.80	
36251	12/13/22	Ryan Stewart	Payroll	135.66		135.66	
36252	12/13/22	Alan Svatonsky	Payroll	936.00		936.00	

West Extension Irrigation District
Check Register / Accounts Payable List
December 2022

CHECK#	DATE	VENDOR	DESCRIPTION	TOTAL	WEID EXPENSE	PAYROLL EXPENSE	OTHER REIMB.
36253	12/13/22	Shara Weiss	Payroll	842.01		842.01	
36254	12/13/22	Bev Bridgewater	Health Reimb.	696.28		696.28	
36255	12/20/22	Lisa Baum	10/16/22 - 12/31/22 Mileage	480.00	480.00		
36256	12/20/22	Bev Bridgewater	10/11/22 - 12/31/22 Mileage	728.18	728.18		
36257	12/20/22	CenturyLink	Office Phone	363.84	363.84		
36258	12/20/22	Devin Oil Company	Fuel	1,511.19	1,511.19		
36259	12/20/22	Express Services	Leased Labor	2,036.36		2,036.36	
36260	12/20/22	State of Oregon/Sec. of State	Bev's notary renewal	40.00	40.00		
36261	12/29/22	Lisa Baum	Payroll	1,800.00		1,800.00	
36262	12/29/22	Bev Bridgewater	Payroll	2,098.39		2,098.39	
36263	12/29/22	Ben De Los Santos	Payroll	1,580.27		1,580.27	
36264	12/29/22	Daniel Rector	Payroll	1,121.29		1,121.29	
36265	12/29/22	Ryan Stewart	Payroll	988.08		988.08	
36266	12/29/22	Alan Svatonsky	Payroll	911.73		911.73	
36267	12/29/22	Shara Weiss	Payroll	655.17		655.17	
36268	12/29/22	Abadan	Copier Agreement	80.90	80.90		
36269	12/29/22	Cascade Natural Gas	Utilities	173.16	173.16		
36270	12/29/22	Express Services	Leased Labor	1,702.58		1,702.58	
36271	12/29/22	OR Dept. of Corrections	Prison Crew	1,380.00		1,380.00	
36272	12/29/22	Staples Business Advantage	Office Supplies	221.24	221.24		
36273	12/29/22	Verizon Wireless	Cell Phones	501.11	501.11		
36274	12/30/22	Ryan Stewart	Payroll	153.16		153.16	
		TOTALS		61,919.74	18,092.02	43,827.72	-

West Extension Irrigation Dist

Balance Sheet

November 2022

ASSETS

Current Assets

TOTAL AVAILABLE CASH		
PETTY CASH	300.00	
CASH - CHECKING / BANNER BANK	22,291.33	
CASH - SAVINGS / BANNER BANK	10,572.17	
CASH - LOCAL GOV INVEST POOL	128,939.86	
CASH - SQUARE / BANNER BANK	2,787.42	
CASH - MONEY MKT / BANK E. OREGON	2,504.05	
TOTAL TOTAL AVAILABLE CASH	167,394.83	
A/R - CUSTOMER BILLINGS		164,007.24
PREPAID EXPENSES		8,084.43

TOTAL Current Assets 339,486.49

Fixed Assets

INVENTORY	33,740.94	
INVENTORY - METERS	15,399.78	
INVENTORY - CHEMICAL	30,390.51	
LAND & BUILDINGS	141,006.58	
EQUIPMENT & VEHICLES	595,996.02	
PROJECT WORKS	2,396,322.94	
IRRIGON PUMP STATION	1,174,047.82	
CONSTRUCTION IN PROGRESS	223,282.74	
PUMPING STATIONS	127,698.00	
LESS: ACCUMULATED DEPRECIATION	(3,001,900.46)	

TOTAL Fixed Assets 1,735,984.87

Other Assets

UMATILLA ELECTRIC COOP CREDITS	110,079.03	
NET PENSION ASSET	(620,265.00)	
PENSION DEFERRED OUTFLOWS	221,266.00	

TOTAL Other Assets (288,919.97)

TOTAL ASSETS 1,786,551.40

LIABILITIES

Current Liabilities

ACCOUNTS PAYABLE		14,292.98
ACCRUED WAGES		6,961.00
TOTAL PR TAXES/BENEFITS PYBLE		
ACCRUED SUI/WC PAYABLE TO OR	47.62	
ACCRUED STATE TRANSIT	50.82	
TOTAL TOTAL PR TAXES/BENEFITS PYBLE		98.44
TOTAL ACCRUALS PAYABLE		
ACCRUED PERS PAYABLE	602.12	
ACCRUED HEALTH BENEFITS PAYBLE	(1,918.98)	
ACCRUED GARNISHMENTS PYBLE	(0.01)	
ACCRUED COMPENSATED ABSENCES	20,918.03	
TOTAL TOTAL ACCRUALS PAYABLE		19,601.16

TOTAL Current Liabilities

40,953.58

Long-Term Liabilities

FUNDS PAYABLE BANK OF E. OREGON		124,949.00
CAPITAL LEASE - BOR		118,321.04
FUNDS PYBLE OSDCFP COP SERIES 2015A		259,999.61

TOTAL Long-Term Liabilities

503,269.65

Other Liabilities

PENSION DEFERRED INFLOWS		77,046.00
--------------------------	--	-----------

TOTAL Other Liabilities

77,046.00

TOTAL LIABILITIES

621,269.23

CAPITAL

CONTRACTUALLY RESERVED		50,044.00
FUND BALANCE		1,026,751.41
Year-to-Date Fund Balance		88,486.76

TOTAL CAPITAL

1,165,282.17

TOTAL LIABILITIES & CAPITAL

1,786,551.40

WEST EXTENSION IRRIGATION DISTRICT
Reserved / Restricted Funds
November 30, 2022

		BEGINNING BALANCE 01/01/22	FUNDS RECV'D	FUNDS SPENT	ENDING BALANCE 11/30/22
FUND DESCRIPTION:					
	Contractually Reserved:				
1	O & M Emergency	18,043.67	-	-	18,043.67
2	Conjunctive Use Emergency	32,000.00	4,100.83	-	36,100.83
3	Conjunctive Use Funds- 2021 Expense	46,482.00	(4,100.83)	(42,381.17)	-
4	Conjunctive Use Funds- 2022 Expense	-	33,000.00	-	33,000.00
	Restricted Reserves:				
5	WEID Conservation Funds	10,417.72	-	(183.22)	10,234.50
6	Conservation Plan Grant	-	-	-	-
7	Grant Matching from W/R Sales	50,108.30	5,420.37	-	55,528.67
8	Meter Expense Reserve	(2,759.62)	-	-	(2,759.62)
9	TOTAL RESERVED FUNDS	154,292.07	38,420.37	(42,564.39)	150,148.05
NOTES:					
3	Conj. Use 2019 Adjustment	(5,668.89)			
	Conj. Use 2020 Adjustment	(772.95)			
	Conj. Use 2021 Final Payment	(35,939.33)			
		(42,381.17)			
2 / 3	Remaining moved to Emergency Fund				
4	Reserved for final 2022 payment in 2023	33,000.00			
5	IPS Conservation Reimb.	(183.22)			

WEST EXTENSION IRRIGATION DISTRICT
BALANCE SHEET - CASH DESCRIPTIONS
November 30, 2022

TOTAL AVAILABLE CASH				
1	O & M Emergency		18,043.67	
2	Conjunctive Use Emergency		36,100.83	
4	Conjunctive Use Funds - 2022 Expense		33,000.00	
5	WEID Conservation Funds		10,234.50	
7	Grant Matching from Water Right Sales		55,528.67	
8	Meter Expense Reserve		(2,759.62)	
12	<i>Available Cash</i>		17,246.78	
13	TOTAL AVAILABLE CASH - GENERAL FUND			167,394.83
CASH POSITION				
	Available Cash		17,246.78	
	Accounts Receivable		164,007.24	
	Accounts Payable		(14,292.98)	
	Project		(12,926.41)	
	Cash Position			154,034.63

WEST EXTENSION IRRIGATION DISTRICT
CASH FLOW SHEET
2022

	January	February	March	April	May	June	July
BEGINNING CASH BALANCE (Available & Invested)	150,627.01	110,394.71	73,010.55	461,794.99	547,455.74	352,960.24	421,219.11
INCOME:							
CUSTOMER RECEIPTS	36,340.60	18,364.17	543,530.18	269,620.26	60,746.84	200,107.31	93,276.33
MISC. CASH RECEIPTS	420.00	270.00	330.00	240.00	480.00	3,791.00	2,360.00
GRANT FUNDS	2,718.00	-	20,000.00	-	-	-	-
BEO LOAN FUNDS	-	-	50,000.00	-	-	-	-
BOR CASH RECEIPTS (Ph.1)	-	-	-	-	-	-	-
BPA CASH RECEIPTS	-	11,326.46	10,864.77	22,190.06	-	10,675.01	9,125.96
OTHER INCOME	34.12	4,659.62	13.46	191.94	241.40	208.65	267.27
TOTAL INCOME	39,512.72	34,620.25	624,738.41	292,242.26	61,468.24	214,781.97	105,029.56
EXPENSES:							
WEID EXPENSES	27,739.27	16,898.67	155,494.10	112,035.67	191,195.60	86,684.15	69,478.84
PAYROLL EXPENSE	50,089.80	53,400.71	76,758.78	90,287.29	59,048.63	48,046.22	54,446.28
BPA REIMBURSIBLE	1,455.52	957.52	2,757.47	1,558.30	1,171.43	2,912.19	362.22
OTHER REIMBURSIBLE	460.43	747.51	943.62	2,700.25	4,548.08	8,880.54	12,036.07
TOTAL EXPENSES	79,745.02	72,004.41	235,953.97	206,581.51	255,963.74	146,523.10	136,323.41
ENDING CASH BALANCE	110,394.71	73,010.55	461,794.99	547,455.74	352,960.24	421,219.11	389,925.26
Net Change +/-(-)	(40,232.30)	(37,384.16)	388,784.44	85,660.75	(194,495.50)	68,258.87	(31,293.85)
RESERVED/RESTRICTED FUNDS	146,418.04	146,418.04	146,418.04	146,418.04	146,418.04	146,418.04	146,234.82
AVAILABLE CASH	(36,023.33)	(73,407.49)	315,376.95	401,037.70	206,542.20	274,801.07	243,690.44

WEST EXTENSION IRRIGATION DISTRICT
CASH FLOW SHEET
2022

	August	September	October	November	AMOUNT YTD
BEGINNING CASH BALANCE (Available & Invested)	389,925.26	307,376.24	317,017.49	255,358.94	150,627.01
INCOME:					
CUSTOMER RECEIPTS	30,629.25	100,763.74	7,093.68	18,164.32	1,378,636.68
MISC. CASH RECEIPTS	271.50	300.00	180.00	270.00	8,912.50
GRANT FUNDS	-	-	-	-	22,718.00
BEO LOAN FUNDS	-	-	-	-	50,000.00
BOR CASH RECEIPTS (Ph.1)	607.96	-	1,138.50	-	1,746.46
BPA CASH RECEIPTS	9,787.68	-	10,633.38	-	84,603.32
OTHER INCOME	337.36	309.95	363.09	357.84	6,984.70
TOTAL INCOME	41,633.75	101,373.69	19,408.65	18,792.16	1,553,601.66
EXPENSES:					
WEID EXPENSES	70,849.68	31,402.87	31,757.71	58,051.29	851,587.85
PAYROLL EXPENSE	37,086.50	38,547.15	35,961.73	37,854.63	581,527.72
BPA REIMBURSIBLE	81.98	2,652.00	-	-	13,908.63
OTHER REIMBURSIBLE	16,164.61	19,130.42	13,347.76	10,850.36	89,809.65
TOTAL EXPENSES	124,182.77	91,732.44	81,067.20	106,756.28	1,536,833.85
ENDING CASH BALANCE Net Change +/-	307,376.24 (82,549.02)	317,017.49 9,641.25	255,358.94 (61,658.55)	167,394.82 (87,964.12)	167,394.82 16,767.81
RESERVED/RESTRICTED FUNDS	146,234.82	159,529.22	159,529.22	150,148.05	150,148.05
AVAILABLE CASH	161,141.42	157,488.27	95,829.72	17,246.77	17,246.77

WEST EXTENSION IRRIGATION DISTRICT
 BUDGET COMPARISON SHEET
 November 30, 2022

	GENERAL LEDGER	2022 BUDGET	WEID			PROJECT YTD 11/30/22	REIMB. YTD 11/30/22	METERS YTD 11/30/22	RESERVES AUDIT J.E. 11/30/22
			YTD 11/30/22	% USED	AMOUNT REMAINING				
48									
49	LABOR / OVERHEAD:								
	WAGES:								
50	61000/64000								
51	ADMINISTRATIVE	129,288	113,650	88%	15,638				
52	62000.100	253,200	150,266	59%	102,934				
53	63500.100	3,500	19,564	559%	(16,064)				
54	6200.500								
55	62200.400		18,609		(18,609)				
56	62600.400		38		(38)				
57	63500.100		3,042		(3,042)				
58	63520.400								
59	61000.500								
60	62000.500								
61	63500.500								
62	64500.100		2,607		(2,607)				
63	LABOR OVERHEAD & BENEFITS:								
64	65000.100	34,500	25,640	74%	8,860				
65	65500.100	12,000	12,532	104%	(532)				
66	66000.100	84,100	56,285	67%	27,815				
67	67000.100	65,900	46,269	70%	19,631				
68	68000.100	2,000			2,000				
69	69000.100	16,000	23,540	147%	(7,540)				
70	69500/69600		73,840		(73,840)				
71	LABOR: CONTRACT/LEASED								
72	TOTAL LABOR & OVERHEAD	600,488	545,883		54,605				
73									

WEST EXTENSION IRRIGATION DISTRICT
 BUDGET COMPARISON SHEET
 November 30th, 2022

	GENERAL LEDGER	2022 BUDGET	WEID			PROJECT YTD 11/30/22	REIMB. YTD 11/30/22	METERS YTD 11/30/22	RESERVES AUDIT J.E. 11/30/22
			YTD 11/30/22	% USED	AMOUNT REMAINING				
74	GENERAL EXPENSES:								
75	ADMINISTRATIVE:								
76	70000.100 ADVERTISING/ELECTION	100	93	93%	7				
77	70000.500 REIMB - ADVERTISING	-							
78	70500.100 DIRECTORS/MTG. EXPENSE	900	87	10%	813				
79	71000.100 DUES, FEES, LICENSE*	22,800	15,869	70%	6,931				
80	71000.400 GRANT - MISC. FEES	-							
81	71100.400 BANK FEES, PROJECT LOAN	4,477							
82	71200.100 FEES: WATER RIGHT TRANSFERS	6,000	7,401	123%	(1,401)				
83	71200.500 REIMB - WR TRANSFERS	-							
84	71500.100 INSURANCE/LIABILITY/BONDS	49,634	50,243	101%	(609)				
85	71500.100 Less Longevity Credit	(4,638)	(4,638)	100%	(1)				
86	71800.100 MAP/WATER RIGHT SUPPLIES	13,500	508	4%	12,993				
87	71800.500 REIMB - WR MAPPING	-							
88	72000.100 OFFICE SUPPLIES & POSTAGE*	16,200	8,792	54%	7,408				
89	72000.500 REIMB - ADMINISTRATIVE	2,587	-				2,587		
90	PROFESSIONAL FEES:								
91	72500.100 AUDIT	11,663	11,663	101%	(63)				
92	72800.400 GRANT - SURVEY	-							
93	*see below* ENGINEERING*	4,500	8,559	190%	(4,059)				
94	73000.400 GRANT - ENGINEERING	-							
95	73000.500 REIMB - ENGINEERING	-							
96	73500.100 LEGAL*	5,000	5,286	106%	(286)				
97	73500.500 REIMB - LEGAL	-							
98	*see below* LEGAL/CONSULT/WATER ISSUES*	7,000	1,118	16%	5,882				
99	74000.100 TRAVEL/MEETINGS/MILEAGE*	6,500	4,353	67%	2,147				
100	UTILITIES:								
101	74500.100 GAS/WATER/GARBAGE	6,800	6,954	102%	(154)				
102	75000.100 POWER	2,200	1,797	82%	403				
103	75500.100 TELEPHONE	3,600	2,412	67%	1,188				
104	*see below* REIMB - POWER	-					82,125		
106	TOTAL GENERAL EXPENSES	151,696	120,497		31,199	11,735	84,711	-	
107									

WEST EXTENSION IRRIGATION DISTRICT
 BUDGET COMPARISON SHEET
 November 30, 2022

	GENERAL LEDGER	WEID			PROJECT YTD 11/30/22	REIMB. YTD 11/30/22	METERS YTD 11/30/22	RESERVES AUDIT J.E. 11/30/22
		2022 BUDGET	YTD 11/30/22	% USED				
164	PAYMENTS/CAPITAL EXPENDITURES							
165	95200.000 US CONTRACT	2,961	2,961	100%	1			
166	97000.000 DR PICKUP PAYMENTS	-	-		-			
167	40750/98000 FLEXLEASE LOAN - IPS SCREENS	41,548	41,548	100%	1			
168	72200.100 SHOP IMPROVEMENTS	772	772	31%	1,728			
169	80500.100 CONSERVATION / RESERVE	183						183
170	86000.100 IMPROVEMENTS TO SYSTEM / PROJECTS*	45,492	45,492	95%	2,508			
171	* see below*	-	-	0%	(15,000)			
172	TOTAL CAPITAL EXPENDITURES	90,955	90,772		(10,763)			183
173	OTHER (INCOME) / EXPENSES:							
174	90500.000* MISC. (INCOME)/EXPENSE	(19,149)	(19,149)	-1277%	20,649			
175	90600.000 CUSTOMER ADJUSTMENTS	430	430		(430)			
176	90700.000 CREDIT CARD PROCESSING	-	-					
177	TOTAL OTHER (INCOME) / EXPENSES	(18,719)	(18,719)		20,219			
178	RESERVES FUNDED:							
179	O & M EMERGENCY	-	-					
180	CONJUNCTIVE USE EMERGENCY	-	-					
181	CONJ. USE 2022 EXPENSE	-	33,000					
182	WEID CONSERVATION FUNDS	-	-					
183	GRANT MATCHING FROM W/R SALES	5,420	5,420	217%	(2,920)			
184	METER EXPENSE RESERVE	-	-					
185	TOTAL RESERVES FUNDED	5,420	38,420		(2,920)			
186	TOTAL EXPENDITURES	1,387,118	1,140,387		222,356	175,644	18,110	183
187	FUND BALANCE	18,523	177,806		(192,283)	(12,926)	(13,577)	(183)
188								
189								

WEST EXTENSION IRRIGATION DISTRICT
 BUDGET COMPARISON SHEET
 November 30, 2022

	GENERAL LEDGER	2022 BUDGET	WEID		PROJECT YTD 11/30/22	REIMB. YTD 11/30/22	METERS YTD 11/30/22	RESERVES AUDIT J.E. 11/30/22
			YTD 11/30/22	% USED				
190								
191	*DUES, FEES, LICENSE	22,800	15,869					
192	71000.100 DUES		15,869					
193	71000.100 FEES		12,420					
194	71000.100 LICENSES & PERMITS		2,233					
195			1,217					
196	*OFFICE/MAILING/COMPUTER SUPPLIES	16,200	8,792					
197	72000.100 OFFICE MACHINERY/REPAIRS		1,582					
198	72000.100 COMPUTER SOFTWARE/CONSULTING		1,456					
199	72000.100 HIRING / ADVERTISING		420					
200	72000.100 WEBSITE							
201	72000.100 OFFICE SUPPLIES		2,602					
202	72000.100 POSTAGE		2,732					
203								
204	*ENGINEERING	4,500	8,559					
205	73000.100 MISC / DISTRICT		6,059					
206	73000.100 HYDRO POTENTIAL/REPORT		2,500					
207	73150.100 GIS-MAPPING							
208	73250.100 GRANT MATCH							
209								
210	*LEGAL	5,000	5,286					
211	73500.100 MISC/DISTRICT		2,968					
212	73500.100 DOLLAR GENERAL		63					
213	73500.100 BOR CONTRACT - XMS		1,478					
214	73500.100 FORECLOSURE 1st LETTER							
215	73500.100 NPDES PERMIT / JOINT AGREEMENT		778					
216								
217	*PROF. FEES - LEGAL/CONSULT/WATER ISSUES	7,000	1,118					
218	73475.100 HYDROLOGIST - C87872							
219	73675.100 WELL USERS AGREEMENT							
220	73700.100 GROUNDWATER ISSUES							
221	73725.100 PERMIT 7400 / CERTIFICATE 87872							
222	73750.100 CITY OF HERMISTON							
223	73760.100 CITY OF UMATILLA							
224	73775.100 BOR ISSUES							
225	73825.100 MODELING							
226	73850.100 AQUIFER RECHARGE							
227	76875.100 CTUIR SETTLEMENT							
228	73900.100 WATER MEASUREMENT							
229	73925.100 PORT OF MORROW / TAILWATER							
230	73950.100 GENERAL WATER ISSUES		1,118					
231								
232	*TRAVEL/MEETINGS/MILEAGE	6,500	4,353					
233	74000.100 MANAGER TRAVEL/MEETINGS		2,657					
234	74000.100 STAFF TRAVEL/MEETINGS		1,696					
235	74000.100 BOARD TRAVEL/MEETINGS							
236								

WEST EXTENSION IRRIGATION DISTRICT
 BUDGET COMPARISON SHEET
 November 30, 2022

	GENERAL LEDGER	2022 BUDGET	WEID			PROJECT YTD 11/30/22	REIMB. YTD 11/30/22	METERS YTD 11/30/22	RESERVES AUDIT J.E. 11/30/22
			YTD 11/30/22	% USED	AMOUNT REMAINING				
237									
	*REIMBURSIBLE POWER								
238	REIMB - SOUTHSORE					82,125			
239	REIMB - WESTFALL	1,532				1,532			
240	REIMB - SUNRISE MEADOWS	415				415			
241	REIMB - HAMILTON	4,998				4,998			
242	REIMB - MCGRAW	4,493				4,493			
243	REIMB - 16-D	9,190				9,190			
244	REIMB - DONOVAN MEADOWS	2,211				2,211			
245	REIMB - DIVISION	1,451				1,451			
246	REIMB - BONNER MEADOWS	5,430				5,430			
247	REIMB - RIPPEE RD. SCREEN	1,801				1,801			
248	REIMB - MILLER ROAD	1,276				1,276			
249	REIMB - HORSESHOE (LATERAL 15)	6,668				6,668			
250	REIMB - IPS - 4th STREET	7,340				7,340			
251	REIMB - IPS - 6th STREET	6,498				6,498			
252	REIMB - IPS - 7th STREET	1,378				1,378			
253	REIMB - IPS - OREGON ST.	10,074				10,074			
254	REIMB - IPS - COLUMBIA LANE	5,742				5,742			
255	REIMB - IPS - HUKIE LINE	6,856				6,856			
256		4,772				4,772			
257	*METER EXPENSES								
258	METER SALES	16,679					18,110		
259	REPAIR PARTS	-					16,679		
260	FITTINGS / INSTALLATIONS	-							
261	FILTERS / PARTS	1,431					1,431		
262									
263	*SAFETY TRAINING/EQUIPMENT	1,298							
264	DRUG TESTING & MISC.		3,200			1,298			
265	SYSTEM & FACILITIES					171			
266	PERSONAL EQUIPMENT					494			
267	EMPLOYEE TRAINING					633			
268	TRAFFIC SAFETY & MISC.								
269									
270	*SYSTEM MATERIALS & SUPPLIES	-	9,500			12,023			
271	WORK CREW SUPPLIES, TOOLS, MATERIAL	1,425				1,425			
272	DR SUPPLIES, TOOLS, MATERIALS	694				694			
273	SHOP SUPPLIES, TOOLS, MATERIALS	6,050				6,050			
274	SYSTEM TOOLS	3,854				3,854			
275									

WEST EXTENSION IRRIGATION DISTRICT
 BUDGET COMPARISON SHEET
 November 30, 2022

							GENERAL LEDGER	2022 BUDGET	WEID			PROJECT YTD 11/30/22	REIMB. YTD 11/30/22	METERS YTD 11/30/22	RESERVES AUDIT J.E. 11/30/22
									YTD 11/30/22	% USED	AMOUNT REMAINING				
276								26,500	12,626						
277							144		144						
278							4,423		4,423						
279							651		651						
280							4,703		4,703						
281							2,054		2,054						
282							150		150						
283							-		-						
284							-		-						
285							-		-						
286							-		-						
287							-		-						
288							161		161						
289							-		-						
290							-		-						
291							339		339						
292							-		-						
293							-		-						
294							-		-						
295							-		-						
296								6,500	11,289						
297							602		602						
298							10,381		10,381						
299							306		306						
300															
301								50,000	26,689						
302							3,513		3,513						
303							1,248		1,248						
304							2,942		2,942						
305							515		515						
306							-		-						
307							8,348		8,348						
308							-		-						
309							8,634		8,634						
310							-		-						
311							1,488		1,488						
312															

WEST EXTENSION IRRIGATION DISTRICT
 BUDGET COMPARISON SHEET
 November 30, 2022

						GENERAL LEDGER	2022 BUDGET	WEED			PROJECT YTD 11/30/22	REIMB. YTD 11/30/22	METERS YTD 11/30/22	RESERVES AUDIT J.E. 11/30/22
								YTD 11/30/22	% USED	AMOUNT REMAINING				
313							10,000	33,647						
314						220		220						
315														
316						1,450		1,450						
317						3		3						
318														
319														
320						284		284						
321														
322						6,630		6,630						
323						76		76						
324						2,316		2,316						
325						12		12						
326						4		4						
327						19,447		19,447						
328														
329						164		164						
330						2,675		2,675						
331						131		131						
332						235		235						
333														
334											1,082			
335														
336														
337						179					179			
338						1,373					1,373			
339						(470)					(470)			
340														
341						87,824	96,000	87,824						
342								82,714						
343														
344														
345														
346								3,458						
347								1,261						
348						390		390						
349														
350							6,000	7,207						
351						101		101						
352						294		294						
353						20		20						
354						1,188		1,188						
355														
356						778		778						
357						687		687						
358						1,037		1,037						
359						3,101		3,101						

WEST EXTENSION IRRIGATION DISTRICT
 CONTRACT BUDGET COMPARISON
 November 30, 2022

	GENERAL LEDGER	BOR		BPA		AUDIT J.E. YTD 9/30/22
		Nov-22	11/30/22	Nov-22	11/30/22	
INCOME:						
51000.200	FUNDS DUE FROM BOR		1,519			
51000.300	FUNDS DUE FROM BPA				66,615	
	TOTAL INCOME		1,519		66,615	
EXPENSES:						
LABOR/OVERHEAD:						
	WAGES:					
61000.300	BPA - ADMINISTRATIVE		1,859		1,859	
62000.300	BPA - CONTRACT EMPLOYEES		29,020		29,020	
62000.200	BOR - CONTRACT EMPLOYEES		348	348		
63500.200	BOR - SEASONAL EMPLOYEES		-			
	LABOR OVERHEAD & BENEFITS:					
65000.200	BOR - TAXES / BENEFITS		28	28		
65000.300	BPA - PAYROLL TAXES		2,700		2,700	
65500.300	BPA - WORKERS COMP INSURANCE		1,117		1,117	
66000.300	BPA - HEALTH BENEFITS		17,358		17,358	
67000.300	BPA - RETIREMENT - PERS		5,487		5,487	
68000.300	BPA - CONSULTANT / BARGAINING		-		-	
	TOTAL LABOR & OVERHEAD		57,917	375	57,542	
BPA GENERAL EXPENSES:						
71500.300	LIABILITY INSURANCE		503		503	
72000.300	RECORDKEEPING		-		-	
74000.300	TRAVEL/TRAINING		-		-	
80000.300	COMMUNICATION EQUIPMENT		367		367	
80500.300	SHOP EXPENSE		4,229		4,229	
81000.300	TOOLS/SUPPLIES		-		-	
	TOTAL GENERAL EXPENSES		5,099		5,099	

WEST EXTENSION IRRIGATION DISTRICT
 CONTRACT BUDGET COMPARISON
 November 30, 2022

	GENERAL LEDGER	BOR		BPA		AUDIT J.E. YTD 9/30/22
		Nov-22	11/30/22	Nov-22	11/30/22	
OPERATING EXPENSES:						
SITE EXPENSES						
82000.200 1915 - EXCHANGE	990		990			
84000.200 WEID CANAL MAINTENANCE						
BPA PASSAGE FACILITIES						
82000.300 THREE MILE RIGHT	229				229	
82200.300 THREE MILE LEFT	3,334				3,334	
82400.300 WEID JUVENILE SAMPLING	-				-	
82600.300 MAXWELL	-				-	
82800.300 FEED	-				-	
83000.300 WESTLAND	43				43	
83200.300 STANFIELD	-				-	
BPA SATELLITE FACILITIES						
86000.300 THREE MILE SPAWN	-				-	
86200.300 MINTHORN	-				-	
86400.300 THORNHOLLOW	-				-	
86600.300 IMEQUES	-				-	
86800.300 BONIFER	-				-	
87000.300 SOUTHFORK WALLA WALLA	-				-	
87200.300 O D F & W	-				-	
BPA VEHICLE EXPENSE:						
88100.300 FUEL	-				-	
88150.300 INSURANCE	370				370	
88600.300 GSA TRUCKS MISC. EXPENSE	-				-	
TOTAL OPERATING EXPENSES	4,965	-	990	-	3,975	-
TOTAL EXPENSES	67,982	-	1,365	-	66,616	-
FUND BALANCE TO DATE		-	153	-	(1)	

WEST EXTENSION IRRIGATION DISTRICT
RESOLUTION NO. 23-003

2023 IRRIGATION BUDGET

WHEREAS, the Chairman of the Board of Directors (BOD) of the West Extension Irrigation District (WEID) has met as a budget committee, charged with recommending an Operating budget for the 2023 irrigation year, and,

WHEREAS, the BOD has reviewed and discussed the proposed budget in open Public session at its December and January meetings, and

WHEREAS, the BOD has found the attached budget to meet the needs of the District for 2023 with the flexibility to add a special assessment for pumping costs and emergency situations if required, now

THEREFORE BE IT RESOLVED that the BOD of the WEID adopts the attached 2023 Irrigation Budget by this resolution.

ADOPTED BY THE BOARD OF DIRECTORS OF THE WEST EXTENSION IRRIGATION DISTRICT THIS 19th DAY OF JANUARY, 2023.

Robert Mueller, Director Division 1

Abraham McNamee, Director Division 2

Von Studer, Director Division 3

Vern Frederickson, Director Division 4

Dalarie Philippi, Director Division 5

**WEST EXTENSION IRRIGATION DISTRICT
RESOLUTION NO. 23-004
COLLECTION OF INCURRED CHARGES**

WHEREAS, the Board of Directors is required to compute the whole amount of money necessary for the purpose of carrying out its business under Irrigation District Law, and

WHEREAS, the Board has established an annual increase to reflect inflation, has calculated the amount necessary for this purpose and has adopted its annual budget, and

WHEREAS, the district wishes to have its billings collected in a timely manner, now

THEREFORE BE IT RESOLVED that the West Extension Irrigation District shall use the provisions of ORS 545.482 to 545.508, the Alternate Method of Collecting Incurred Charges, for the billing and collection of its incurred charges, and

FURTHER BE IT RESOLVED that a 10% increase is approved. The charges have been set at \$440.00 account charge, which includes customer service and delivery, and \$63.50 for each acre or portion of an acre. The following fees will be charged with the annual billing:

Pressurization fee	-	\$31.80/acre 10 acres & under/one-acre minimum
		\$26.30/acre 20 acres and under
		\$20.80/acre for over 20 acres
Improvement fee/IPS	-	\$18.90 per acre with a one-acre minimum
Improvement fee/MC	-	\$13.40 per acre with a one-acre minimum
Legal Fund	-	\$ 5.80 per acre with a one-acre minimum
Reuse Water	-	\$46.20 per acre-foot

These charges, which are annual charges, shall continue in effect from year to year until changed by further Resolution of the Board of Directors, and

FURTHER BE IT RESOLVED that the following collection procedures are adopted:

- The Board shall withhold delivery of water from any tract of land until the charges for the prior year, including interest, lien and collection costs and fees, are paid in full.
- Annual charges shall be one-half due and payable on April 1 of the fiscal year and one-half due and payable on July 1 of the fiscal year. Any charge not paid in full when due shall earn interest at the statutory rate of 1-1/3 percent per month or fraction of a month, or as allowed by Oregon law, until paid.
- Landowners may make alternate payment arrangements on current accounts. These arrangements must be made in writing and approved by the Secretary of the District. Such arrangements will not accrue interest, as long as the terms of the arrangements are kept.
- Accounts shall be deemed delinquent if not paid by July 1 of the fiscal year.
- The Secretary of the District shall cause a Late Payment Notice to be mailed by certified mail, return receipt requested, to each parcel for which delinquent charges are owed. Said notice shall be provided no less than 35 days after the date the charge became delinquent and shall advise the

landowner that the charges are earning interest and a lien will be filed if the charges remain unpaid. The Secretary shall add a Late Payment Notice fee of \$25.00 to the amount of the delinquent charge to reimburse the District for its collections costs and of and providing said notice.

- For each parcel of land for which delinquent charges are owed and unpaid as of 30 days following the Late Payment Notice, the Secretary shall cause to be prepared and recorded in the County Clerk's office, a Notice of Claim of Lien for the amount of the unpaid charges, the accrued and accruing interest, and an administrative fee of \$300.00, which is intended to reimburse the District for its cost of preparing, recording and releasing said Lien.
- On or after 30 days following the Notice of Claim of Lien, but no sooner than the 15th day of September of each fiscal year, the Secretary of the District shall cause a Notice of Foreclosure to be mailed by certified mail, return receipt requested to each parcel for which delinquent charges are owed. The Notice shall advise the landowner that the charges are earning interest, a lien has been filed and foreclosure will be ordered by the Board of Directors. The Secretary shall add a Notice of Foreclosure fee of \$25.00 to the amount of the delinquent charge to reimburse the District for its cost of research and providing said notice.
- On or after 30 days following the date of the Notice of Foreclosure, but no sooner than the 15th day of October of each fiscal year, the Board of Directors, by resolution, may direct that all delinquent charges then unpaid shall be foreclosed by the District, as directed under 545.502. The Secretary of the District shall refer the account to the District's legal counsel for collection and charge a \$350.00 collection fee to cover the initial costs incurred which includes a lien search and a collection letter from the attorney. The District shall recover the additional legal costs, disbursements and expenses of foreclosure.
- Payments credited to all accounts will pay off accrued interest charges first and annual incurred charges last. Other fees will be paid in the order the liability was accrued.

SO ADOPTED BY THE BOARD OF DIRECTORS OF THE WEST EXTENSION IRRIGATION DISTRICT THIS 19th DAY OF JANUARY, 2023

Robert Mueller, Director – Division 1

Von Studer, Director – Division 3

Abe McNamee, Director – Division 2

Vernon Frederickson, Director – Division 4
Vice-Chairman

Dalarie Philippi, Director - Division 5
Chairman