

MARCH BOARD OF DIRECTORS MEETING

West Extension Irrigation District

3/21/24 10:00 AM

Columbia Improvement District Office
501 E. Columbia Avenue, Boardman Oregon

–AGENDA TOPICS–

1. Call Meeting To Order / Introductions
2. Approval of Agenda
3. Floor or special Business
4. Monthly Business February meeting
A/P List - January/February
Financials—February 28, 2024
5. Reports and Correspondence
Operations Report
Update
Administrative Report
Office staffing update
SCADA update
Managers Report
Review Manager's Report
6. District Business
7. Executive Session
An executive session will be called to conduct deliberations in accordance with ORS 192.660(2)(e)
8. Other Business
9. Adjournment

Meeting Procedures: Agenda items will be taken in the order listed, unless changed by the Chairman. The public is reminded not to interrupt the Board members during their discussion. If you have specific questions that are not on the agenda or addressed during the meeting, please ask a Director or staff prior to or after the meeting.

Public Comment: Public comments are welcome during the public comment section of the meeting. These should be relative to District policies, Board actions or items of general interest to the public. All speakers must be recognized by the Chairman prior to speaking. The Chairman reserves the right at any time to limit public comments due to time constraints and content. The public is reminded that all comments are directed to the Board.

How To Get an Item on the Agenda: First, be sure that your item is a matter of district policy or Board oversight. The Board sets the Policies of the District and delegates the authority of management of those policies to staff. Some of the questions you have may be management or operational questions and can be answered by staff. We encourage you to do so during regular office hours. If Staff is unable to answer your question, they will bring the issue to the Board as an agenda item. A Director may also request an agenda item. All requests go to the Board Secretary, Bev Bridgewater. Anyone having agenda items for the next meeting are asked to submit the request five business days in advance of the meeting in order to be included on the meeting agenda.

Executive Session: The Board may convene in an executive session. By law, an executive session is closed to all except the Board, District staff, legal counsel, members of the press, and persons reporting to it on the subject of the executive session or otherwise involved. Before convening such a session, the Chairman will make a public announcement and explain the necessary procedures.

If there are any questions about the agenda or Board procedures, please contact Bev Bridgewater, Secretary to the Board and District Manager, at 541-922-3814.

Upcoming meetings:

April 18, 2024 9:00 am

May 16, 2024 9:00 am

June 20, 2024 9:00 am

WEST EXTENSION IRRIGATION DISTRICT

P.O. BOX 100 IRRIGON, OREGON 97844
PHONE: (541) 922-3814 FAX: (541) 922-9775

February 22, 2024

Monthly Board Meeting

Chairperson Philippi called the Board meeting to order on February 22, 2024, at 9:05 a.m. at the Columbia Improvement District meeting room located at 501 E. Columbia Ave. in Boardman. Those in attendance were: Board members, Dalarie Philippi, Bob Mueller, Abe McNamee and Von Studer; Board Secretary/Manager, Bev Bridgewater; Director Vern Frederickson was not able to attend.

AGENDA: Chairperson Philippi asked for additions to the agenda. Mueller moved to accept the agenda. McNamee seconded. Motion passed.

MONTHLY BUSINESS

APPROVAL OF MINUTES: McNamee moved to approve the minutes of the December Board meeting. Mueller seconded. Discussion. Motion passed.

BILLS PAYABLE: A list was not available for this board meeting..

FINANCIAL REPORT: Reports were not prepared for this board meeting.

REPORTS AND CORRESPONDENCE

OPERATIONS: General discussion. McNamee brought up concerns about silt in the Relocation canal.

ADMINISTRATIVE REPORT: No report.

MANAGER'S REPORT:

A written report was provided to the Board and is part of the meeting minutes. The board reviewed and discussed the report.

LEASED WATER: Bridgewater reported that two properties in Boardman have requested use of the leased water available for marketing. She will work with the landowners to identify the ground, how they will monitor delivery and area to be watered.

DISTRICT BUSINESS

POLICY REVIEW:

The Easement standards were reviewed. No changes were made.

The Land Development Policy was reviewed. Some housekeeping changes were recommended and an addition of 6-8-inch diameter pipe have a 30-foot easement. Fees were updated. The Board added language to the new delivery fee that would be for district labor and crew to install the valve. The cost of materials, including the valve and any excess labor (beyond normal installation) will be billed to the owner. McNamee moved to update the Policy with the changes as noted. Mueller seconded. Motion passed.

OSHA COMPREHENSIVE HEALTH CONSULTATION REPORT: The consultation occurred on January 23 and included the shops and the pesticide storage area. Several things were noted:

- 1) A lack of coordination between the policies we have and the implementation of the policies. Operations isn't in tune with the office.
- 2) District has OSHA required policies and he would like them to be more specific as who has responsibility, names of positions the policy affects and specific instances where policy would be applicable. An example is the requirement for respirators. Our current policy is broad, but respirators are required, and he would like to have a specific procedure in place for that. Welding rules have changed, and we need to post those in the welding area.
- 3) Since we have a small crew, he would like all employees to be knowledgeable of all policies and procedures. He would like annual training on SDS.
- 4) There was one housekeeping comment, which the crew has remedied.
- 5) The remaining comments were about the Eye Wash station for herbicide applications and the railroad car. These were all deemed "serious" and need to be remedied.

Discussion took place about the railroad car, and where we could store herbicides and pesticides. No resolution.

PRIVATE BRIDGES OVER MAIN CANAL: The Board wants to be sure that folks know the District is not liable for any on the private bridges. Owners should understand they have that responsibility. Discussion.

OTHER BUSINESS

RESOLUTION NO. 24-002: AUTHORIZATION FOR DISTRICT MEETINGS TO BE HELD OUTSIDE THE WEID BOUNDARIES. This resolution was postponed at the January Board meeting so it could be broadened for not only Board meetings, but other water user meetings. It is common to hold these at the Port of Morrow, the Boardman Fire Hall and other local places that are not within the District boundaries. A motion was made by McNamee to adopt the Resolution as presented. Studer seconded the motion. Discussion. This resolution remains in place until changed, so it won't need to be adopted each year. Motion passed.

ADJOURNMENT

With no further business, Chairperson Philippi adjourned the meeting at 11:10 am.

Signed:

Bev Bridgewater, Secretary

Attest:

Dalarie Philippi, Chairperson

West Extension Irrigation District
 Check Register / Accounts Payable List
 January 2024

CHECK#	DATE	VENDOR	DESCRIPTION	TOTAL	WEID EXPENSE	PAYROLL EXPENSE	OTHER REIMB.
			WEID GENERAL ACCOUNT:				
PERS 12/31/23 IAP	1/8/24	Oregon PERS	Payroll	617.86		617.86	
PERS 12/31/23 PENSION	1/8/24	Oregon PERS	Payroll	2,296.56		2,296.56	
4th 2023 SUJ	1/11/24	OR Taxes	Payroll	606.34		606.34	
4th 2023 OR	1/12/24	OR Taxes	Payroll	796.82		796.82	
OR 1/12/24	1/16/24	OR Taxes	Payroll	1,161.03		1,161.03	
US 1/12/24	1/16/24	US Taxes	Payroll	5,017.14		5,017.14	
PERS 1/12/24 IAP	1/23/24	Oregon PERS	Payroll	936.87		936.87	
PERS 1/12/24 PENSION	1/23/24	Oregon PERS	Payroll	3,320.45		3,320.45	
OR 1/27/24	1/30/24	OR Taxes	Payroll	894.34		894.34	
US 1/27/24	1/30/24	US Taxes	Payroll	3,611.60		3,611.60	
36923	1/4/24	A-Plus Connectors	Mower, Shop (12/31/23)	25.15	25.15		
36924	1/4/24	Bailey Heavy Equipment Repair	JD Excavator (12/14/23)	3,586.31	3,586.31		
36925	1/4/24	Lisa Baum	Mileage 11/1/23 - 12/31/23	437.07	437.07		
36926	1/4/24	Elmer's Irrigation	Lat. 25 (12/31/23)	15,753.92	15,753.92		
36927	1/4/24	First BankCard	Office (12/31/23)	50.00	50.00		
36928	1/4/24	Hermiston Auto Parts	Vehicle, Equipment (12/31/23)	251.44	251.44		
36929	1/4/24	NW Farm Supply	PU#5, Easements/ROW (12/3	2,299.98	2,299.98		
36930	1/4/24	Jack Paul	Lawn / Leaf removal (12/31)	176.00	176.00		
36931	1/4/24	Petty Cash	7/1/23 - 12/31/23	101.90	101.90		
36932	1/4/24	Smitty's Ace Hardware	Shop, Equip, Veh/Fac (12/31)	500.75	500.75		
36933	1/4/24	Alan Svatonsky	Exc. Train/Equip Ttr/RailCar(12	588.08	588.08		
36934	1/4/24	Void		-			
36935	1/4/24	Void		-			
36936	1/4/24	Morrow Co. Clerk	Filing Fees	101.00			101.00
36937	1/16/24	Lisa Baum	Payroll	2,003.81		2,003.81	
36938	1/16/24	Bev Bridgewater	Payroll	2,379.61		2,379.61	
36939	1/16/24	Ben De Los Santos	Payroll	2,095.63		2,095.63	
36940	1/16/24	Seth Rhodes	Payroll	1,896.67		1,896.67	
36941	1/16/24	Bob Schlosser	Payroll	2,009.44		2,009.44	
36942	1/16/24	Don Schlosser	Payroll	1,441.64		1,441.64	
36943	1/16/24	Alan Svatonsky	Payroll	1,455.79		1,455.79	
36944	1/16/24	Bev Bridgewater	Reimb. Health	679.79		679.79	
36945	1/16/24	Seth Rhodes	Reimb. Health	826.52		826.52	
36946	1/16/24	Bob Schlosser	Reimb. Health	796.63		796.63	
36947	1/16/24	Abadan	Copier Mnt. (old) (12/29/23)	112.73	112.73		
36948	1/16/24	Bailey Heavy Equipment Repair	JD Excavator (12/22/23)	5,036.31	5,036.31		
36949	1/16/24	Banner Bank	Travel/DMV/SDAO Cofn(12/31	1,169.44	1,169.44		
36950	1/16/24	CenturyLink	Telephone	265.43	265.43		
36951	1/16/24	Commercial Tire	PU#6 2 tires (12/6/23)	366.52	366.52		
36952	1/16/24	A Cut Above Auto Detailing	RhinoCoat PU#5 (12/12/23)	598.95	598.95		

West Extension Irrigation District
 Check Register / Accounts Payable List
 January 2024

CHECK#	DATE	VENDOR	DESCRIPTION	TOTAL	WEID EXPENSE	PAYROLL EXPENSE	OTHER REIMB.
36953	1/16/24	Devin Oil Company	Fuel (12/31/23)	631.92	631.92		
36954	1/16/24	City of Irrigon	Utilities (12/20/23)	439.73	439.73		
36955	1/16/24	Jimmy's Johns Portable Toilets	Port-a-Potty (12/31/23)	80.00	80.00		
36956	1/16/24	J-U-B Engineers	Canal Study (12/31/23)	484.80	484.80		
36957	1/16/24	Morrow Co. Clerk	Liens	1,064.00	1,064.00		
36958	1/16/24	OR Govt. Ethics Commission	Annual Fees (12/29/23)	945.68	945.68		
36959	1/16/24	Oxarc	Shop (12/31/23)	375.71	375.71		
36960	1/16/24	Hermiston Quicky Lube	PU# 4, 6 (12/31/23)	147.65	147.65		
36961	1/16/24	Ross Machine	PU# 5, Lat. 25 (12/29/23)	5,234.90	5,234.90		
36962	1/16/24	Special Districts Insurance Serv.	Health Insurance	5,079.16		5,079.16	
36963	1/16/24	Umatilla Electric Coop	Ppower (12/31/23)	211.51	205.98		5.53
36964	1/16/24	Abadan	New Copier	5,956.00	5,956.00		
36965	1/25/24	Abadan	Mnt. (final-old copier)	70.03	70.03		
36966	1/25/24	Bureau of Reclamation	Loan Pmt	1,480.25	1,480.25		
36967	1/25/24	Croxen Advertising	Pesticide Warning Signs	390.00	390.00		
36968	1/25/24	Devin Oil Company	Fuel	737.55	737.55		
36969	1/25/24	Irrigon Mini Storage	Monthly Rent	52.00	52.00		
36970	1/25/24	Ray Smith & Sons Handles	DR Supplies	1,553.94	760.34		793.60
36971	1/25/24	Verizon Wireless	Cell Phones	516.20	516.20		
36972	1/30/24	Lisa Baum	Payroll	2,003.80		2,003.80	
36973	1/30/24	Bev Bridgewater	Payroll	2,379.62		2,379.62	
36974	1/30/24	Ben De Los Santos	Payroll	1,713.34		1,713.34	
36975	1/30/24	Seth Rhodes	Payroll	1,723.01		1,723.01	
36976	1/30/24	Bob Schlosser	Payroll	1,817.31		1,817.31	
36977	1/30/24	Don Schlosser	Payroll	58.36		58.36	
36978	1/30/24	Alan Svatonsky	Payroll	1,175.36		1,175.36	
36979	1/30/24	Ben De Los Santos	Boot / Tool Allowance	300.00	300.00		
36980	1/30/24	Seth Rhodes	Boot / Tool Allowance	300.00	300.00		
36981	1/30/24	Bob Schlosser	Boot / Tool Allowance	300.00	300.00		
36982	1/30/24	Alan Svatonsky	Boot / Tool Allowance	300.00	300.00		
TOTALS				103,787.35	52,092.72	50,794.50	900.13

West Extension Irrigation District
 Check Register / Accounts Payable List
 February 2024

CHECK#	DATE	VENDOR	DESCRIPTION	TOTAL	WEID EXPENSE	PAYROLL EXPENSE	OTHER REIMB.
			WEID GENERAL ACCOUNT:				
PERS 1/27/24 IAP	2/6/24	Oregon PERS	Payroll	730.82		730.82	
PERS 1/27/24 PENSION	2/6/24	Oregon PERS	Payroll	2,608.05		2,608.05	
OR 2/12/24	2/27/24	OR Taxes	Payroll	1,298.97		1,298.97	
US 2/12/24	2/27/24	US Taxes	Payroll	5,500.72		5,500.72	
OR 2/27/24	2/28/24	OR Taxes	Payroll	1,044.32		1,044.32	
US 2/27/24	2/28/24	US Taxes	Payroll	4,155.63		4,155.63	
36983	2/6/24	A-1 Industrial	Lat. 25	451.66	451.66		
36984	2/6/24	Banner Bank	PestLic/Liens/Safety	1,005.60	1,005.60		
36985	2/6/24	Bank of Eastern Oregon	Bank Fees-Loan	3,738.19	3,738.19		
36986	2/6/24	Builders FirstSource	PU#5,MC Forms	432.34	432.34		
36987	2/6/24	B J K Truck Parts	Mower	17.55	17.55		
36988	2/6/24	Cascade Natural Gas	Utilities	202.52	202.52		
36989	2/6/24	Elmer's Irrigation	Lat. 25	1,132.75	1,132.75		
36990	2/6/24	Hermiston Auto Parts	Equip, Shop	856.76	856.76		
36991	2/6/24	City of Irrigon	Utilities	458.14	458.14		
36992	2/6/24	John Deere Financial	Mower	90.67	90.67		
36993	2/6/24	K.I.E. Supply	Shop	159.70	159.70		
36994	2/6/24	Mid Columbia Concrete	Lat. 25 concrete	1,430.13	1,430.13		
36995	2/6/24	McWame Plant & Industrial	Lat. 25 Waterman Gate	1,077.60	1,077.60		
36996	2/6/24	NW Farm Supply	Shop	35.89	35.89		
36997	2/6/24	NW Metal Fabricators	Safety	136.80	136.80		
36998	2/6/24	Oxarc	Safety, Shop	844.84	844.84		
36999	2/6/24	Hermiston Quicky Lube	PU# 2, 7	193.60	193.60		
37000	2/6/24	RiverTech Irrigation	Lat. 25 Motor & VFD	8,930.19	8,930.19		
37001	2/6/24	Ross Machine	Safety, Shop	229.85	229.85		
37002	2/6/24	Special Districts Insurance Serv.	Health Insurance	5,079.16		5,079.16	
37003	2/6/24	Smitty's Ace Hardware	Shop,Safety,PU#5,BH,Lat.25	895.19	895.19		
37004	2/6/24	Staples Business Advantage	Office Supplies	370.64	370.64		
37005	2/6/24	Umatilla Electric Coop	Lat. 25 Power	1,568.00	1,568.00		
37006	2/15/24	Lisa Baum	Payroll	2,003.82		2,003.82	
37007	2/15/24	Bev Bridgewater	Payroll	2,379.69		2,379.69	
37008	2/15/24	Ben De Los Santos	Payroll	1,864.21		1,864.21	
37009	2/15/24	Seth Rhodes	Payroll	2,241.59		2,241.59	
37010	2/15/24	Bob Schlosser	Payroll	2,494.87		2,494.87	
37011	2/15/24	Don Schlosser	Payroll	1,711.00		1,711.00	
37012	2/15/24	Alan Svatonsky	Payroll	1,685.40		1,685.40	
37013	2/15/24	Bev Bridgewater	Reimb. Health	679.79		679.79	
37014	2/15/24	Seth Rhodes	Reimb. Health	826.51		826.51	
37015	2/15/24	Bob Schlosser	Reimb. Health	796.64		796.64	
37016	2/28/24	Lisa Baum	Payroll	1,996.95		1,996.95	
37017	2/28/24	Bev Bridgewater	Payroll	2,379.62		2,379.62	

West Extension Irrigation District
Check Register / Accounts Payable List
February 2024

CHECK#	DATE	VENDOR	DESCRIPTION	TOTAL	WEID EXPENSE	PAYROLL EXPENSE	OTHER REIMB.
37018	2/28/24	Ben De Los Santos	Payroll	664.44		664.44	
37019	2/28/24	Jerry Haug	Payroll	184.37		184.37	
37020	2/28/24	Seth Rhodes	Payroll	2,287.13		2,287.13	
37021	2/28/24	Bob Schlosser	Payroll	2,036.00		2,036.00	
37022	2/28/24	Don Schlosser	Payroll	2,137.23		2,137.23	
37023	2/28/24	Alan Svatonsky	Payroll	1,776.27		1,776.27	
37024	2/28/24	Bio-med Testing	MVR (12/11/23)	19.00	19.00		
37025	2/28/24	CenturyLink	Telephone	265.46	265.46		
37026	2/28/24	Consolidated Supply	Meters	15,678.00	15,678.00		
37027	2/28/24	Devin Oil Company	Fuel	2,333.38	2,333.38		
37028	2/28/24	Express Services	Leased Labor	2,747.51		2,747.51	
37029	2/28/24	H.D. Fowler	HDPE - Bristol Estates	246.98	123.49		123.49
37030	2/28/24	Independent Transport	Leased Labor	9,445.08		9,445.08	
37031	2/28/24	City of Irrigon	Utilities	463.14	463.14		
37032	2/28/24	Irrigon Mini Storage	Monthly Storage	52.00	52.00		
37033	2/28/24	Jimmy's Johns Portable Toilets	Port-a-Potty	85.00	85.00		
37034	2/28/24	Kuhn Law Offices	Legal (12/31/230	187.50	187.50		
37035	2/28/24	OR Water Resources Congress	Annual Dues	8,543.64	8,543.64		
37036	2/28/24	Special Districts Association	Liability Insurance	62,638.00	62,638.00		
37037	2/28/24	Staples Business Advantage	Office Supplies	53.80	53.80		
37038	2/28/24	Umatilla Electric Coop	Power	244.66	239.02		5.64
37039	2/28/24	Verizon Wireless	Cell Phones	516.20	516.20		
37040	2/28/24	Devin Oil Company	Fuel	114.42	114.42		
TOTALS				178,455.58	115,570.66	62,755.79	129.13

West Extension Irrigation Dist

Balance Sheet

February 2024

ASSETS

Current Assets

TOTAL AVAILABLE CASH		
PETTY CASH	300.00	
CASH - CHECKING / BANNER BANK	41,387.26	
CASH - SAVINGS / BANNER BANK	13,107.80	
CASH - LOCAL GOV INVEST POOL	100,447.94	
CASH - SQUARE / BANNER BANK	3,769.47	
CASH - MONEY MKT / BANK E. OREGON	2,505.56	
TOTAL TOTAL AVAILABLE CASH	161,518.04	
A/R - CUSTOMER BILLINGS		1,456,399.25
PREPAID EXPENSES		6,531.50

TOTAL Current Assets 1,624,448.78

Fixed Assets

INVENTORY	34,552.94	
INVENTORY - METERS	26,097.78	
INVENTORY - CHEMICAL	32,723.51	
LAND & BUILDINGS	141,006.58	
EQUIPMENT & VEHICLES	604,658.02	
PROJECT WORKS	2,700,698.94	
IRRIGON PUMP STATION	1,237,332.01	
CONSTRUCTION IN PROGRESS	72,996.74	
PUMPING STATIONS	127,698.00	
LESS: ACCUMULATED DEPRECIATION	(3,107,648.46)	

TOTAL Fixed Assets 1,870,116.06

Other Assets

UMATILLA ELECTRIC COOP CREDITS	129,265.74	
NET PENSION ASSET	(364,138.00)	
PENSION DEFERRED OUTFLOWS	242,100.00	

TOTAL Other Assets 7,227.74

TOTAL ASSETS 3,501,792.58

LIABILITIES

Current Liabilities

ACCOUNTS PAYABLE		35,514.52
ACCRUED WAGES		6,165.00
TOTAL PR TAXES/BENEFITS PYBLE		
ACCRUED SUI/WC PAYABLE TO OR	460.96	
ACCRUED STATE TRANSIT	79.74	
Accrued OR Paid Leave	478.20	
TOTAL TOTAL PR TAXES/BENEFITS PYBLE		1,018.90
TOTAL ACCRUALS PAYABLE		
ACCRUED PERS PAYABLE	3,577.90	
ACCRUED HEALTH BENEFITS PAYBLE	(596.70)	
ACCRUED GARNISHMENTS PYBLE	(0.01)	
ACCRUED COMPENSATED ABSENCES	9,685.03	
ACCRUED INTEREST PAYABLE	4,346.00	
TOTAL TOTAL ACCRUALS PAYABLE		17,012.22

TOTAL Current Liabilities 59,710.64

Long-Term Liabilities

FUNDS PAYABLE BANK OF E. OREGON		124,949.00
CAPITAL LEASE - BOR		115,359.54
FUNDS PYBLE OSDCFP COP SERIES 2015A		224,999.61

TOTAL Long-Term Liabilities 465,308.15

Other Liabilities

PENSION DEFERRED INFLOWS		337,388.00
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TOTAL Other Liabilities 337,388.00

TOTAL LIABILITIES 862,406.79

CAPITAL

CONTRACTUALLY RESERVED		50,044.00
FUND BALANCE		1,440,972.29
Year-to-Date Fund Balance		1,148,369.50

TOTAL CAPITAL 2,639,385.79

TOTAL LIABILITIES & CAPITAL 3,501,792.58

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WEST EXTENSION IRRIGATION DISTRICT
 Reserved / Restricted Funds
 February 29, 2024

		BEGINNING BALANCE Preliminary	FUNDS RECV'D	FUNDS SPENT	ENDING BALANCE 02/29/24
FUND DESCRIPTION:					
	Contractually Reserved:				
1	O & M Emergency	35,000.00	-	-	35,000.00
2	Conjunctive Use Emergency	36,100.83	-	-	36,100.83
4	Conjunctive Use Funds- Future Expense	40,000.00	-	-	40,000.00
	Restricted Reserves:				
5	WEID Conservation Funds	14,602.15	-	-	14,602.15
6	Conservation Plan Grant	-	-	-	-
7	Grant Matching from W/R Sales	62,236.28	-	-	62,236.28
8	Meter Expense Reserve	(2,759.62)	-	-	(2,759.62)
9	TOTAL RESERVED FUNDS	185,179.64	-	-	185,179.64
NOTES:					
5	Conservation - Nozzle Exchange				
5	Irrigon Water Savings Program				

WEST EXTENSION IRRIGATION DISTRICT
BALANCE SHEET - CASH DESCRIPTIONS
February 29, 2024

TOTAL AVAILABLE CASH		
1	O & M Emergency	35,000.00
2	Conjunctive Use Emergency	36,100.83
4	Conjunctive Use - Future Expense	40,000.00
5	WEID Conservation Funds	14,602.15
7	Grant Matching from Water Right Sales	62,236.28
8	Meter Expense Reserve	(2,759.62)
12	<i>Available Cash</i>	<i>(23,661.60)</i>
13	TOTAL AVAILABLE CASH - GENERAL FUND	161,518.04
CASH POSITION		
	Available Cash	(23,661.60)
	Accounts Receivable	1,456,399.25
	Accounts Payable	(35,514.52)
	Project	3,738.19
	Cash Position	1,400,961.32

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WEST EXTENSION IRRIGATION DISTRICT
CASH FLOW SHEET
2023

	January	February	AMOUNT YTD
BEGINNING CASH BALANCE (Available & Invested)	352,263.29	313,847.66	352,263.29
INCOME:			
CUSTOMER RECEIPTS	63,949.84	24,597.57	88,547.41
MISC. CASH RECEIPTS	370.00	521.85	891.85
GRANT FUNDS	-	-	-
BEO LOAN FUNDS	-	-	-
BOR CASH RECEIPTS (Ph.1)	-	-	-
OTHER INCOME	1,051.88	1,006.54	2,058.42
TOTAL INCOME	65,371.72	26,125.96	91,497.68
EXPENSES:			
WEID EXPENSES	52,092.72	115,570.66	167,663.38
PAYROLL EXPENSE	50,794.50	62,755.79	113,550.29
OTHER REIMBURSIBLE	900.13	129.13	1,029.26
TOTAL EXPENSES	103,787.35	178,455.58	282,242.93
ENDING CASH BALANCE	313,847.66	161,518.04	161,518.04
Net Change +/-)	(38,415.63)	(152,329.62)	(190,745.25)
RESERVED/RESTRICTED FUNDS	185,179.64	185,179.64	185,179.64
AVAILABLE CASH	128,668.02	(23,661.60)	(23,661.60)

WEST EXTENSION IRRIGATION DISTRICT
BUDGET COMPARISON SHEET
February 29, 2024

	GENERAL LEDGER	2024 BUDGET	WEID		AMOUNT REMAINING	PROJECT		REIMB.		METERS		RESERVES AUDIT J.E. 2/29/24
			YTD 2/29/24	% USED		YTD 2/29/24						
1	CASH CARRY-OVER FROM 2023	30,000	-									
2												
3	INCOME:											
4	CUSTOMER BILLINGS:											
5	50100.100 O&M CHARGES	1,154,000	1,153,081	100%	919							
6	50200.100 CONSERVATION CHARGES	-										
7	50300.100 PRESSURIZATION CHARGES	49,060	47,379	97%	1,681							
8	50500.100 IMPROVEMENT CHARGES/IPS	23,646	23,646	100%	(86)							
9	50600.100 IMPROVEMENT CHARGES/MC	128,170	128,170	100%	260							
10	50800.100 LEGAL FUND CHARGE	62,616	62,616	100%	204							
11	50900.100 PUMP SURCHARGE	-										
12	REIMBURSIBLE											
13	50700.500 MISCELLANEOUS	101						101				
14	50800.500 REPAIRS	917						917				
15	50850.500 METER REPAIRS	-										
16	50800.500 LEGAL	-										
17	50950.500 POWER REIMBURSIBLE	-										
18	51200.500 ENGINEERING	-										
19	51400.500 WR TRANSFERS/MAPPING	-										
20	METERS											
21	50800.700 REPAIR LABOR	-										
22	50850.700 METERS / ASSEMBLIES	-										
24	TOTAL CUSTOMER BILLINGS	1,417,870	1,414,892		2,978			1,018				
25												
26	FEES EARNED:											
27	51000.100 CONTRACT ADMINISTRATION	-										
28	51300.100 DEVELOPMENT FEES	100	100	2%	4,100							
29	51400.100 WATER RIGHT TRANSFERS	-		0%	8,000							
30	51500.100 LIEN SEARCHES/MISC	270	270	2%	12,230							
31	51600.100 DRAINAGE FEES	3,500	3,500	100%	-							
33	TOTAL FEES	3,870	3,870		24,330							
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WEST EXTENSION IRRIGATION DISTRICT
BUDGET COMPARISON SHEET
February 29, 2024

	GENERAL LEDGER	2024 BUDGET	WEID			AMOUNT REMAINING	PROJECT YTD 2/29/24	REIMB. YTD 2/29/24	METERS YTD 2/29/24	RESERVES AUDIT J.E. 2/29/24
			YTD 2/29/24	% USED						
	OTHER INCOME:									
35										
36	90100.100	9,500	1,298	14%	8,202					
37	53000.100	10,500	2,058	20%	8,442					
38	54000.100	5,500	-	0%	5,500					
39	54200.100	-	-	-	-					
40	54500.100	16,500	(0)	0%	16,500					
41	55000.100	-	-	-	-					
42	55500.100	9,500	-	0%	9,500					
43	56000.100	24,000	-	0%	24,000					
44	51700.100	4,500	-	0%	4,500					
45	58000.400	-	-	-	-					
46	58000.400	-	-	-	-					
47	58100.400	-	-	-	-					
48	10800.000	-	-	-	-					
49	58600.400	-	-	-	-					
51		80,000	3,356		76,644					
52										
53		1,526,070	1,422,118		103,952		1,018			
54										
55		1,556,070	1,422,118		103,952		1,018			
56										
57										

WEST EXTENSION IRRIGATION DISTRICT
BUDGET COMPARISON SHEET
February 29, 2024

	GENERAL LEDGER	2024 BUDGET	WEID		AMOUNT REMAINING	PROJECT		REIMB.		METERS		RESERVES	
			YTD 2/29/24	% USED		YTD 2/29/24	AUDIT J.E. 2/29/24						
58	LABOR / OVERHEAD:												
59	WAGES:												
60	61000/64000 ADMINISTRATIVE	170,200	25,404	15%	144,796								
61	62000.100 DITCHRIDERS / MNTNCE	278,000	42,439	15%	235,561								
62	63500.100 SEASONAL - DR / MNTNCE	20,900	6,063										
63	61000.400 GRANT - ADMINISTRATION	-	-										
64	62200.400 GRANT - LATERAL 15	-	-										
65	62500.400 GRANT - BIL (XM)	-	-										
66	62600.400 GRANT - LATERAL 17	-	-										
67	62700.400 GRANT - CANAL STUDY	-	-										
68	62800.400 GRANT - METERS (R21AS00900)	-	-										
69	63500.100 GRANT - SEASONAL	-	-										
70	63520.400 GRANT - LEASED - LATERAL 15	-	-										
71	61000.500 REIMB - ADMINISTRATIVE	-	-										
72	62000.500 REIMB - DR / MNTNCE	-	-										
73	63500.500 REIMB - SEASONAL	-	-										
74	LABOR OVERHEAD & BENEFITS:												
75	65000.100 PAYROLL TAXES	42,040	6,337	15%	35,703								
76	65500.100 WORKERS' COMP INSURANCE	9,000	-	0%	9,000								
77	65500.100 WC REFUND - 2023/2024	-	-										
78	66000.100 HEALTH BENEFITS	83,250	13,069	16%	70,181								
79	67000.100 PERS RETIREMENT	75,780	12,092	16%	63,688								
80	68000.100 CONSULTANT / BARGAINING	1,000	-	0%	1,000								
81	69000.100 LABOR: PRISON CREW	-	-										
82	69500.100 LABOR: CONTRACT/LEASED	12,000	9,445		(9,445)								
83	69600.100 LABOR: CONTRACT/SEASONAL		9,741		2,259								
85	TOTAL LABOR & OVERHEAD	692,170	124,591		552,742								
86													

WEST EXTENSION IRRIGATION DISTRICT
 BUDGET COMPARISON SHEET
 February 29, 2024

	GENERAL LEDGER	2024 BUDGET	WEID		AMOUNT REMAINING	PROJECT YTD 2/29/24	REIMB. YTD 2/29/24	METERS YTD 2/29/24	RESERVES AUDIT J.E. 2/29/24
			YTD 2/29/24	% USED					
87	GENERAL EXPENSES:								
88	ADMINISTRATIVE:								
89	70000.100 ADVERTISING/ELECTION	100	-	0%	100				
90	70000.500 REIMB - ADVERTISING	-	-	-	-				
91	70500.100 DIRECTORS/MTG. EXPENSE	500	-	0%	500				
92	71000.100 DUES, FEES, LICENSE*	16,500	8,867	54%	7,633				
93	71000.400 GRANT - MISC. FEES	-	-	-	-				
94	71100.400 BANK FEES, PROJECT LOAN	7,000	-	0%	7,000	3,738			
95	71200.100 FEES: WATER RIGHT TRANSFERS	-	-	-	-				
96	71200.500 REIMB - WR TRANSFERS	62,638	62,638	100%	-				
97	71500.100 INSURANCE/LIABILITY/BONDS	-	-	-	-				
98	71500.100 Less Longevity Credit	-	-	-	-				
99	71800.100 MAP/WATER RIGHT SUPPLIES	11,500	-	0%	11,500				
100	71800.500 REIMB - WR MAPPING	-	-	-	-				
101	72000.100 OFFICE SUPPLIES & POSTAGE*	21,500	6,668	31%	14,832		101		
102	72000.500 REIMB - ADMINISTRATIVE	101	-	-	-				
103	PROFESSIONAL FEES:								
104	72500.100 AUDIT	12,500	-	0%	12,500				
105	72800.400 GRANT - SURVEY	-	-	-	-				
106	*see below* ENGINEERING*	3,500	-	0%	3,500				
107	73000.400 GRANT - ENGINEERING	-	-	-	-				
108	73000.500 REIMB - ENGINEERING	-	-	-	-				
109	73500.100 LEGAL*	5,000	500	10%	4,500				
110	73500.500 REIMB - LEGAL	-	-	-	-				
111	*see below* LEGAL/CONSULT/WATER ISSUES*	-	-	-	-				
112	74000.100 CANAL STUDY / VMCP	20,000	-	0%	20,000				
113	TRAVEL/MEETINGS/MILEAGE*	7,500	626	8%	6,874				
114	UTILITIES:								
115	74500.100 GAS/WATER/GARBAGE	8,000	1,432	18%	6,568				
116	75000.100 POWER	2,500	436	17%	2,064				
117	75500.100 TELEPHONE	3,200	531	17%	2,669				
118	*see below* REIMB - POWER	11	-	-	-		11		
120	TOTAL GENERAL EXPENSES	181,938	81,698		100,240	3,738	112		
121									

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WEST EXTENSION IRRIGATION DISTRICT
BUDGET COMPARISON SHEET
February 29, 2024

	GENERAL LEDGER	2024 BUDGET	WEID		AMOUNT REMAINING	PROJECT YTD 2/29/24	REIMB. YTD 2/29/24	METERS YTD 2/29/24	RESERVES AUDIT J.E. 2/29/24
			YTD 2/29/24	% USED					
167									
168	PAYMENTS/CAPITAL EXPENDITURES								
169	95200.000 US CONTRACT	2,961	1,480	50%	1,481				
170	85490.100 DR PICKUP PAYMENTS	15,958	-		15,958				
171	40750/98000 FLEXLEASE LOAN - IPS SCREENS	44,235	-	0%	44,235				
172	72200.100 SHOP IMPROVEMENTS	25,000	-	0%	25,000				
173	86050.100 CONSERVATION / RESERVE	-	-		-				
174	LAND ACQUISITION	10,000	-	0%	10,000				
175	86000.100 SYSTEM IMPROVEMENTS	-	17,068		(17,068)				
176	*see below*	36,000	-	0%	36,000				
178	TOTAL CAPITAL EXPENDITURES	134,154	18,549		115,605				
179									
180	OTHER (INCOME) / EXPENSES:								
181	90500.000* MISC. (INCOME)/EXPENSE	1,500	-	0%	1,500				
182	90600.000 CUSTOMER ADJUSTMENTS	-	-		-				
183	90700.000 CREDIT CARD PROCESSING	-	-		-				
185	TOTAL OTHER (INCOME) / EXPENSES	1,500	-		1,500				
186									
187	RESERVES FUNDED:								
188	O & M EMERGENCY	-	-		-				
189	CONJUNCTIVE USE EMERGENCY	-	-		-				
190	WEID CONSERVATION FUNDS	-	-		-				
191	GRANT MATCHING FROM W/R SALES	5,500	-	0%	5,500				
192	METER EXPENSE RESERVE	-	-		-				
194	TOTAL RESERVES FUNDED	5,500	-		5,500				
195									
196									
197	TOTAL EXPENDITURES	1,552,162	243,944		1,288,648	3,738	1,152	15,678	-
198									
199									
200	FUND BALANCE	3,908	1,178,174		(1,184,696)	(3,738)	(134)	(15,678)	-
201									
202									
203									
204									

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WEST EXTENSION IRRIGATION DISTRICT
BUDGET COMPARISON SHEET
February 29, 2024

	GENERAL LEDGER	2024 BUDGET	WEID		AMOUNT REMAINING	PROJECT		REIMB.		METERS		RESERVES AUDIT J.E. 2/29/24
			YTD 2/29/24	% USED		YTD 2/29/24	YTD 2/29/24	YTD 2/29/24	YTD 2/29/24			
205	*DUES, FEES, LICENSE											
206	71000.100 DUES	16,500	8,867.34									
207	71000.100 FEES		8,544									
208	71000.100 LICENSES & PERMITS		324									
209			-									
210	*OFFICE/MAILING/COMPUTER SUPPLIES	21,500	6,668.08									
211	72000.100 OFFICE MACHINERY/REPAIRS		6,201									
212	72000.100 COMPUTER SOFTWARE/CONSULTING		-									
213	72000.100 HIRING / ADVERTISING		-									
214	72000.100 WEBSITE		-									
215	72000.100 OFFICE SUPPLIES		468									
216	72000.100 POSTAGE		-									
217												
218	*ENGINEERING	3,500	-									
219	73000.100 MISC / DISTRICT		-									
220	73000.100 HYDRO POTENTIAL/REPORT		-									
221	73150.100 GIS-MAPPING		-									
222	73250.100 GRANT MATCH		-									
223												
224	*LEGAL	5,000	500.00									
225	73500.100 MISC/DISTRICT		-									
226	73500.100 BOR CONTRACT - XMS		-									
227	73500.100 FORECLOSURE 1st LETTER		-									
228	73500.100 NEW DREAM		500									
229												
230	*PROF. FEES - LEGAL/CONSULT/WATER ISSUES											
231	73475.100 HYDROLOGIST - C87872		-									
232	73675.100 WELL USERS AGREEMENT		-									
233	73700.100 GROUNDWATER ISSUES		-									
234	73725.100 PERMIT 7400 / CERTIFICATE 87872		-									
235	73750.100 CITY OF HERMISTON		-									
236	73760.100 CITY OF UMATILLA		-									
237	73775.100 BOR ISSUES		-									
238	73825.100 MODELING		-									
239	73850.100 AQUIFER RECHARGE		-									
240	76875.100 CTUIR SETTLEMENT		-									
241	73900.100 WATER MEASUREMENT		-									
242	73925.100 PORT OF MORROW / TAILWATER		-									
243	73950.100 GENERAL WATER ISSUES		-									
244												
245	*TRAVEL/MEETINGS/MILEAGE	7,500	625.52									
246	74000.100 MANAGER TRAVEL/MEETINGS		-									
247	74000.100 STAFF TRAVEL/MEETINGS		626									
248	74000.100 BOARD TRAVEL/MEETINGS		-									
249												

WEST EXTENSION IRRIGATION DISTRICT
BUDGET COMPARISON SHEET
February 29, 2024

	GENERAL LEDGER	WEID			PROJECT YTD 2/29/24	REIMB. YTD 2/29/24	METERS YTD 2/29/24	RESERVES AUDIT J.E. 2/29/24
		2024 BUDGET	YTD 2/29/24	% USED				
250	*REIMBURSIBLE POWER							
251	REIMB - SOUTHSHORE				11			
252	REIMB - WESTFALL				-			
253	REIMB - SUNRISE MEADOWS				-			
254	REIMB - HAMILTON				-			
255	REIMB - McGRAY				-			
256	REIMB - 16-D				-			
257	REIMB - DONOVAN MEADOWS				-			
258	REIMB - DIVISION				-			
259	REIMB - BONNER MEADOWS				-			
260	REIMB - RIPPEE RD. SCREEN				-			
261	REIMB - MILLER ROAD				-			
262	REIMB - HORSESHOE (LATERAL 15)	11			11			
263	REIMB - IPS - 4th STREET				-			
264	REIMB - IPS - 6th STREET				-			
265	REIMB - IPS - 7th STREET				-			
266	REIMB - IPS - OREGON ST.				-			
267	REIMB - IPS - COLUMBIA LANE				-			
268	REIMB - IPS - HUKA LINE				-			
269								
270	*METER EXPENSES							
271	METER SALES	15,678				15,678		
272	REPAIR PARTS					15,678		
273	FITTINGS / INSTALLATIONS					-		
274	FILTERS / PARTS					-		
275						-		
276	*SAFETY TRAINING/EQUIPMENT	2,305						
277	DRUG TESTING & MISC.	2,300	2,305					
278	SYSTEM & FACILITIES		19					
279	PERSONAL EQUIPMENT		217					
280	EMPLOYEE TRAINING		2,070					
281			-					
282	*SYSTEM MATERIALS & SUPPLIES	9,500	3,090					
283	WORK CREW SUPPLIES, TOOLS, MATERIALS		-					
284	DR SUPPLIES, TOOLS, MATERIALS	760	760					
285	SHOP SUPPLIES, TOOLS, MATERIALS	2,329	2,329					
286	SYSTEM TOOLS		-					
287								

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WEST EXTENSION IRRIGATION DISTRICT
 BUDGET COMPARISON SHEET
 February 29, 2024

						WEID			PROJECT	REIMB.	METERS	RESERVES	
						2024 BUDGET	YTD 2/29/24	% USED					AMOUNT REMAINING
					GENERAL LEDGER							AUDIT J.E. 2/29/24	
288	*EQUIPMENT REPAIR/MTNCE												
289	85000.100 EQUIPMENT R & M MISC.				122	22,500	1,932						
290	85100.100 #10 INT'L DUMP TRUCK				-		122						
291	85110.100 #11 KW DUMP TRUCK				-		-						
292	85130.100 #13 JOHN DEERE/DIAMOND MOWER				240		240						
293	85160.000 #16 CAT BACKHOE				394		394						
294	85170.100 #17 JD EXCAVATOR				629		629						
295	85190.100 #19 FORD FIRE TRUCK				-		-						
296	85200.100 #20 500 GAL. BURN TRAILER				526		526						
297	85230.100 #23 HOBART TITAN WELDER				-		-						
298	85240.100 #24 260 GAL. FUEL TRAILER				-		-						
299	85250.100 #25 ACROLEIN TRAILER				-		-						
300	85260.100 #26 PIPE TRAILER				-		-						
301	85270.100 #27 WATER TANK				-		-						
302	85280.100 #28 EQUIPMENT TRAILER				-		-						
303	85290.100 #29 SPRAYER				-		-						
304	85310.100 #31 VICTOR CUTTING TORCH				-		-						
305	85320.100 #32 WELDER ON PU#2				-		-						
306	85330.100 #33 DUMP TRAILER				20		20						
307	85340.100 #34 WATER TRAILER				-		-						
308													
309	*SYSTEM - LATERAL REPAIRS					15,000							
310	86150.100 LATERAL - OPEN DITCH				-		-						
311	86200.100 LATERAL - LINES/VALVES				-		-						
312	86250.100 IPS - MAINLINE				-		-						
313													
314	*SYSTEM - MAIN CANAL REPAIRS					32,000	2,236						
315	86300.100 MC - MAIN CANAL REPAIRS (GENERAL)				487		487						
316	86350.100 MC - UPPER TO DIVISION				-		-						
317	86400.100 MC - MIDDLE TO I-84				-		-						
318	86450.100 MC - BOARDMAN				-		-						
319	86460.100 MC - DRAINAGE				1,749		1,749						
320	86470.100 MC - RIGHT OF WAY & EASEMENT				-		-						
321	86480.100 MC - LINER				-		-						
322	86500.100 MC - HEADGATE/OUTLET REPAIRS				-		-						
323	86510.100 MC - SCREENS				-		-						
324	86550.100 MC - NEW OUTLET COSTS				-		-						
325													

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WEST EXTENSION IRRIGATION DISTRICT
 BUDGET COMPARISON SHEET
 February 29, 2024

	GENERAL LEDGER	2024 BUDGET	WEED		AMOUNT REMAINING	PROJECT YTD 2/29/24	REIMB. YTD 2/29/24	METERS YTD 2/29/24	RESERVES AUDIT J.E. 2/29/24
			YTD 2/29/24	% USED					
326	*SYSTEM - PUMP STATION REPAIRS	16,000	4						
327	PUMP STA - 4TH STREET								
328	PUMP STA - 6TH STREET								
329	PUMP STA - 7TH STREET								
330	PUMP STA - OREGON STREET								
331	PUMP STA - COLUMBIA LANE								
332	PUMP STA - HUKU LINE								
333	PUMP STA - SOUTHSORE DRIVE								
334	PUMP STA - WESTFALL								
335	PUMP STA - DIVISION								
336	PUMP STA - SUNRISE MEADOWS								
337	PUMP STA - HAMILTON								
338	PUMP STA - BONNERS MEADOWS								
339	PUMP STA - MCGRAW LANE								
340	PUMP STA - 16-D								
341	PUMP STA - MILLER								
342	PUMP STA - HORSESHOE								
343	PUMP STA - DONOVAN MEADOWS								
344	PUMP STA - RIPPEE RD. SCREEN								
345	PUMP STA - MATERIALS/SUPPLIES		4						
346									
347	*REIMBURSIBLE REPAIRS						1,041		
348	SHOP /EQUIPMENT R & M								
349	PUMP / SYSTEMS REPAIRS								
350	SYSTEM / MATERIALS								
351	METER REPAIRS						1,041		
352	LATERAL REPAIRS								
353									
354	*WEED CONTROL								
355	AQUATIC	100,000							
356	AQUATIC APPLICATION								
357	RIGHT OF WAY								
358	PESTICIDE TESTING								
359	EQUIPMENT								
360	TRAINING & MATERIALS								
361									
362	*VEHICLE REPAIR & MAINTENANCE	9,500	1,305						
363	VEHICLE R & M MISC.								
364	# 2 2010 FORD		118						
365	# 3 2004 CHEV (SPRAY RIG)								
366	# 4 2018 CHEV								
367	# 5 2023 GMC		36						
368	# 6 2016 FORD		163						
369	# 7 2013 FORD		424						
370	# 8 2001 CHEV (SHOP)		564						
371	# 9 2011 FORD								

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WEST EXTENSION IRRIGATION DISTRICT
BUDGET COMPARISON SHEET
February 29, 2024

	GENERAL LEDGER	2024 BUDGET	WEID		AMOUNT REMAINING	PROJECT		REIMB.		METERS		RESERVES AUDIT J.E. 2/29/24
			YTD 2/29/24	% USED		YTD 2/29/24	YTD 2/29/24	YTD 2/29/24	YTD 2/29/24			
372												
373												
	*IMPROVEMENTS TO SYSTEM											
374	86000.100	-	17,068									
	SYSTEM IMPROVEMENTS / TOWER											
375	86000.100	-										
	SYSTEM IMPROVEMENTS / RLC GATES											
376	86000.100	-										
	SYSTEM IMPROVEMENTS / LATERAL 25 PS											
377												
378												
379												
	*OTHER (INCOME) / EXPENSE											
380		1,500										
	CUSTOMER PRIOR YEAR ADJ.											
381												
382												

WEST EXTENSION IRRIGATION DISTRICT
WEID Payroll Summary
January 1 - February 29, 2024

Employee	WEID Hours Paid					Health	WEID Gross Pay	GRANT Gross Pay
	Regular	Overtime	Vacation /PTO	Sick				
Lisa M. Baum	282.67	-	64.00	-	-	-	\$ 11,146.00	
Bev Bridgewater	271.67	-	75.00	-	1,930.00		\$ 14,258.14	
Ben De Los Santos	230.50	6.50	55.00	-	-		\$ 9,152.75	\$ -
Jerry Haug	8.50	-	-	-	-		\$ 212.50	\$ -
Seth Rhodes	342.00	28.00	8.00	-	1,930.00		\$ 9,996.04	\$ -
Bob Schlosser	295.75	23.00	60.25	-	1,930.00		\$ 11,812.76	\$ -
Don Schlosser	230.50	12.00	-	-	-		\$ 6,212.50	\$ -
Alan Svatonsky	284.25	22.50	72.00	-	-		\$ 11,115.04	\$ -
EXPRESS							\$ 9,741.34	
INDEPENDENT TRANSPORT							\$ 9,445.08	
TOTALS	1,945.84	92.00	334.25	-	5,790.00		\$ 93,092.15	\$ -

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MANAGER'S REPORT - MARCH 2024

This report provides an overview of District issues and projects that we have been working on since the last board meeting.

NEW DREAMS SUBDIVISION: Attorney, Bill Kuhn, sent a demand letter to Developer and owner of the property. No response as of the deadline, that I know of. Attorney has been talking to City Attorney and they are aware of a potential lawsuit naming the City as a third party. I suspect this will have some action in the next 30 days.

CITY OF IRRIGON TRESPASS (OCCUPANCY) ISSUES: The City's attorney is working with Reclamation to resolve the past issues and identify how the City's expansion into the federally-owned ROW (Streets) will occur moving forward.

CANAL BRIDGES: I have not started contacting the landowners, but we are taking pictures of the underside of all bridges while we are burning and preparing for start-up.

OSHA INSPECTION RESPONSE UPDATE: The serious issues in the report have been taken care of except for the ones revolving around the railcar. We have locked the railcar and taken it "out of service." The person we are using to apply pesticide to the canal ROW is also licensed for varmint removal. He will take care of eradication of the varmints in the railcar and will identify where they are coming in. We will need to do the rest. I've asked for a 45-day extension of time to complete the actions – to May 3.

OPERATIONS: The crew has been pushing to get water started in the main canal on Wednesday, March 20. As of Sunday the 17th, work is being completed, and I don't see an impediment to that date. We sent letters to all the gravity irrigators off the upper canal so they can get their work done and valves closed, plus we made a few phone calls. Farmers have been contacted personally. The last concrete pour is on Monday although patching will continue into Tuesday. Burning will be done by end-of- shift on Tuesday. Cleanout of the dam and at the endspill took place on Sunday (thanks Abe and Reffett). The rest area has been cleaned out although we will need to place riprap when we can.

Here is the anticipated start-up schedule:

- Monday, March 18 – Forebay opened by BPA crews and ODFW brings in their equipment. WEID crew flushes to the 4X4 building, spilling overnight. Clean Relocation Canal (weeds have been burned). Final check of upper main canal.
- Tuesday, March 19 – Last of burning and prep for start-up. Finish cleaning Relocation. Some cleaning of Boardman canal to be completed.. Seal 4X4 headgate.
- Wednesday, March 20 - Flush the main canal to the I-84 spillway. Shutdown canal in PM.
- Thursday, March 21 – Place checks in the main canal. Canal inspected for any issues. Boardman canal final check. Start upper canal up and increase flows later in day.
- Friday, March 22 – Flush Boardman canal and inspect.

The crew will take the weekend of March 23 and 24 off, except for ditchrider time. When they return on the 25th, we will install meters (see below) and start flushing the open laterals. The open laterals should be mostly cleaned by the labor crew by then. I anticipate the labor crew being finished the week of March 25. I want to clean out the blackberries at the end of lateral 30 and there is still some work to do on Lateral 31.

CTUIR WATER RIGHT SETTLEMENT: The board has received an update to the settlement. This will be reviewed in executive session.

METERS: The meters for the Boardman laterals will be installed prior to startup of the pump stations and on Lateral 7 (Rippee Rd). That grant concludes March 31, so that is our target date. We have ordered the new meter for the IPS station.

AQUA SYSTEMS: Aqua has been in the District, setting up the new operating components that we replaced the gates last fall. They will be back for wet water testing soon.

SCADA: Lisa has been working on the SDADA system we have been discussing and will provide an update at the meeting.

WATER RIGHT TRANSFERS: I am in the process of putting the temporary water right transfers together for 2024. Several will be sent in this week. Some will take longer as there are details to be decided. It is always a balancing act. The permanent transfer that I started last year will be continued for 2024 with the plan of filing it at the end of the 2024 season.

LATERAL 17 GRANT: We are going to need to get serious about Lateral 17 and how it can be funded. The ball is in my court to make the necessary contacts and try to find the funds. In order to put together a package to be presented to possible funding agencies as well as the City of Boardman and Morrow County, I will have to spend some money on an engineering plan. What we use is pretty simple compared to what folks want to see. Folks will want to see engineered plans that are more than concept. This can be used for our grant match. Thoughts?